

**RECORD OF PROCEEDINGS**  
**MIAMI TOWNSHIP BOARD OF TRUSTEES**

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO. 10148

Held \_\_\_\_\_

AUGUST 17, 2021

\_\_\_\_\_20\_\_\_\_\_

The Miami Township Board of Trustees met in a regular session on Tuesday, August 17, 2021, at 7:00 p.m. at the Miami Township Civic Center, 6101 Meijer Drive, Miami Township, Ohio 45150. Trustee Wolff called the meeting to order and led the Pledge of Allegiance. The invocation was given. Mr. Ferry called the roll. Attending were Mary Makley Wolff, Karl Schultz, and Ken Tracy.

Mr. Schultz made a motion to approve the minutes of the July 12, 2021 Trustee Special Meeting, July 20, 2021 Trustee Business Meeting, seconded by Ms. Wolff and the motion carried.

Mr. Schultz made a motion to approve the minutes of the August 5, 2021 Trustee Special Meeting, seconded by Ms. Wolff with all voting "AYE".

**Correspondence:** Mr. Ferry advised of two liquor permits—All Hail the Biscuit, 877A State Route 28, and Meijer Stores Gas Station, 1084 State Route 28. No hearing was requested.

**Special Presentation:** Ms. Wolff read and presented a proclamation recognizing the good Samaritan actions of resident Jagger Hoopes for performing the Heimlich maneuver on fellow resident Tom Curry while he was in need of immediate medical attention while at a local restaurant. Fire Department Chief Kelly also presented to Mr. Hoopes a citizen life saving award for providing Mr. Curry immediate assistance. Mr. Curry was present and expressed his gratitude for the actions of Mr. Hoopes.

**Department Reports:** A representative of each department presented a report of activities during the month of July 2021.

**Old Business:** None.

**New Business:** Mr. Tracy made a motion to pay the bills of the Township: with 187 checks numbered 139885 to 140071, and 43 electronic checks numbered 2137 to 2179 for the total amount of \$1,370,729.06 plus payroll and payroll taxes for the check dates 7/16/2021 in the amount of \$326,484.39 and 7/22/2021 (payout) in the amount of \$2,236.14 and 7/30/2021 in the amount of \$323,673.35, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$20,191.90.

Mr. Schultz made a motion to adopt Resolution 2021-31 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$20,191.90 and declaring an emergency, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright reported that as part of the systemic issue nationally with Police and Fire professions, fewer people are entering public service, and as the Service Department has also experienced, given the tight labor market, people are leaving public sector jobs for private sector. He commented that while Miami Township is a great place to work that we are not immune from these issues.

Mr. Wright advised the Board to accept the resignation of part-time Firefighter/Paramedic Chuck Jones, effective August 23, 2021. Mr. Wright expressed appreciation for the decade of service Mr. Jones gave the community.

Mr. Tracy made a motion to accept the resignation of part-time Firefighter/Medic Chuck Jones effective August 23, 2021, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that he and Chief Kelly are requesting a retirement notice received from career Firefighter/Paramedic Lynn Mesley effective September 2, 2021. He stated that Ms. Mesley has served the community for 25 years and was a part-time member of the department

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three years prior. Mr. Wright thanked her for her dedication to the Fire Department and community.

Mr. Schultz made a motion to accept the retirement notice from Firefighter/Medic Lynn Mesley effective September 2, 2021, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised to backfill some of the vacancies, it is requested the Board grant a conditional offer of full-time employment to David Gray so he may continue through the current hiring process.

Mr. Tracy made a motion to grant a conditional offer of full-time employment to David Gray for the position of Firefighter/Medic, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised to fill a vacancy within the Service Department, it is requested that current part-time Maintenance Worker John Prince be offered full-time employment. Mr. Prince would transition to full-time Maintenance Worker II, Step 1 with an hourly rate of \$23.04 in accordance with the collective bargaining agreement with a one-year probationary period, effective August 18, 2021. It was noted that Mr. Prince is also a resident of Miami Township.

Mr. Schultz made a motion to grant full-time employment to John Prince as Maintenance Worker II, Step 1 with an hourly rate of \$23.04 and a one-year probationary period, effective August 18, 2021, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised the Board to accept the resignation of full-time Maintenance Worker Doug Morgan effective August 27, 2021. It was shared that Mr. Morgan has accepted a private sector offer with a very large paving contractor.

Mr. Tracy made a motion to accept the resignation of Doug Morgan, effective August 27, 2021, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that he and Mr. Elliff conducted a very extensive interview process and shared they were pleased to have several outstanding candidates. It was recommended that John Langenheim be hired as the new Zoning & Property Maintenance Inspector. Mr. Langenheim would begin on September 3, 2021, with a starting hourly rate of \$22 per hour.

Mr. Schultz made a motion to grant an offer of full-time employment to John Langenheim as the Zoning and Property Maintenance Inspector with an hourly rate of \$22.00 and a one-year probationary period effective September 3, 2021, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that as the Board has staff do annually the street lighting districts have been reviewed with the monthly Duke bills that are received. It is recommended the Board make an adjustment to some of the district assessments to bring them in line with the street lighting costs.

Mr. Tracy made a motion to adopt Resolution 2021-32 a resolution adjusting and certifying the assessments of various street lighting districts in Miami Township and declaring an emergency, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised there is a failing storm sewer pipe under Michelle Trail in proximity to Marcie Lane. Quotes were sought from three area contractors, two of which bid. A low and qualified bid was received from Fillmore Construction in the amount of \$16,884 and it was recommended the Board grant approval to proceed.

Mr. Schultz made a motion to contract with Fillmore Construction to perform the work of the Michelle Trail Storm Sewer Repair Project at an estimated cost of \$16,884.00, seconded by Mr. Tracy with all voting "AYE".

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Mr. Wright advised the bid opening for the Sugar Camp Road Landslide Repair Project was recently held. One bid was received from Fillmore Construction, and it was less than ten percent in addition to the engineer's estimate. Mr. Wright stated Fillmore Construction was already working in the area and that would be why they were able to provide the bid of \$144,800 which is acceptable. He added that this was the Ohio Public Works competitive grant the Township received and 49% of the construction costs will be paid from the grant.

Mr. Tracy made a motion to contract with Fillmore Construction to perform the work of the Sugar Camp Road Landslide Repair Project at an estimated cost of \$144,800, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright stated that as the Board is familiar, the Township made the decision to participate in the process of the Federal American Rescue Plan Act. In order for Townships in Ohio to participate in the program and receive funds to be awarded, it is necessary to adopt by resolution a special revenue fund. The fund would be numbered 2902, a Local Fiscal Recovery fund, and all monies received would be sequestered for accounting and audit purposes.

Mr. Schultz made a motion to adopt Resolution 2021-33 Establishing a Special Revenue Fund # 2902 Local Fiscal Recovery Fund and dispensing with the second reading, seconded by Mr. Tracy with all voting "AYE".

**Public Comment:** None.

**Executive Session:** Mr. Tracy made a motion to go into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official, pursuant to Section 121.22(G) of the Ohio Revised Code, seconded by Mr. Schultz with all voting "AYE".

Mr. Tracy made a motion to come out of executive session, seconded by Mr. Schultz with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 8:45 p.m.

ATTEST:



Eric C. Ferry, Fiscal Officer



Mary Makley Wolff, Chairperson