

RECORD OF PROCEEDINGS
MIAMI TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

BEAR GRAPHICS 800 325 8094 FORM NO 10148

Held SEPTEMBER 21, 2021 _____ 20____

The Miami Township Board of Trustees met in a regular session on Tuesday, September 21, 2021, at 7:00 p.m. at the Miami Township Civic Center, 6101 Meijer Drive, Miami Township, Ohio 45150. Trustee Wolff called the meeting to order and led the Pledge of Allegiance. The invocation was given. Mr. Ferry called the roll. Attending were Mary Makley Wolff, Karl Schultz, and Ken Tracy.

Mr. Tracy made a motion to approve the minutes of the August 17, 2021 Trustee Business Meeting, seconded by Mr. Schultz with all voting "AYE".

Mr. Tracy made a motion to approve the minutes of the September 13, 2021 Trustee Work Session, seconded by Ms. Wolff and the motion carried.

Department Reports: A representative of each department presented a report of activities during the month of August 2021.

Old Business: None.

New Business: Mr. Tracy made a motion to pay the bills of the Township: with 222 checks numbered 140072 to 140293, and 41 electronic checks numbered 2180 to 2220 for the total amount of \$1,856,975.12 plus payroll and payroll taxes for the check dates 8/27/2021 in the amount of \$311,184.01 and 8/13/2021 in the amount of \$312,289.82 and 9/10/2021 in the amount of \$329,204.40, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$72,437.56.

Mr. Schultz made a motion to adopt Resolution 2021-34 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$72,437.56 and declaring an emergency, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised Chief Kelly is recommending the Board accept the resignation of long-term, part-time Firefighter/Paramedic Bob Cabral who has served the community for 30 years. Mr. Cabral's retirement date is September 14, 2021.

Mr. Tracy made a motion to accept the resignation of part-time Firefighter/Paramedic Bob Cabral effective September 14, 2021, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised the Fire Department is also asking to rescind the conditional offer for full-time employment that was made at the previous meeting to David Gray.

Mr. Schultz made a motion to rescind the conditional employment offer for David Gray, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised Chief Kelly is also requesting the Board grant a conditional offer of part-time employment to Scott Harley and Alex Kessen, and conditional full-time employment to Douglas (AJ) Streeter and Mason Mayfield to have them continue in the hiring process.

Mr. Tracy made a motion to grant conditional offers of part-time employment to Scott Harley and Alex Kessen and full-time employment to Douglas Streeter and Mason Mayfield, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that Mr. Musselman is requesting a conditional offer of full-time employment as a Maintenance Worker be granted to Seth Pitman. It was noted that Mr. Pitman was present at the meeting and is also a resident. This will fill a vacant position within the parks division.

Mr. Schultz made a motion to grant a conditional offer of employment to Seth Pitman for the position of full-time Maintenance Worker, seconded by Mr. Tracy with all voting "AYE".

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Mr. Wright advised that Chief Mills is requesting a conditional offer of employment to Timothy A. Goins for a full-time Police Officer. This would fill a recent vacancy in the department. Mr. Wright stated the contingent offer of employment allows the department to complete the remaining steps in the background check process and we hope to bring Mr. Goins back at a later date for a recommendation.

Mr. Tracy made a motion to grant a conditional offer of employment to Timothy A. Goins for the position of full-time Police Officer, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright next advised that as Chief Kelly presented at the work session, equipment is needed for the rapid intervention team which is critical for rescuing a downed firefighter. The equipment includes a second breathing apparatus to provide to the firefighter once located in a structure fire or building collapse. A quote from the vendor, Warren Fire Equipment, utilized in the past was for a total of \$5,600.

Mr. Schultz made a motion to purchase (2) Scott PAK Trackers and (1) RIT Kit from Warren Fire Equipment for a total cost not to exceed \$5,600, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that the Township has an opportunity to partner with the National Drug Enforcement Agency to place an investigator of the Township's into the DEA's local task force. The local taskforce is a multi-county jurisdiction that is organized to conduct undercover operations to stop and reduce the illicit drug trafficking that takes place in Clermont County and throughout greater Cincinnati. The local jurisdiction enters into a specific agreement with the DEA which has always been for two-year terms with the opportunity to renew on an annual basis.

Mr. Wright informed the Board there would be a reimbursement from the DEA back to Miami Township for the portion of amount of cash and other seizure assets when this task force does have successful raids and confiscations. The agreement has been sent previously to Law Director Braun and he has had an opportunity to review it; no revisions were offered.

Mr. Tracy made a motion to authorize the Administrator and Chief of Police to sign an agreement with the Drug Enforcement Administration and to sign a certification regarding lobbying and drug-free workplace acknowledgements to participate in the DEA Task Force Group, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that in late June, the Board adopted the upcoming year's tax budget which was sent to the County Budget Commission for review and that has been completed. The final step required by October 1st is for the Trustees to adopt a resolution to accept the same amounts and rates that were agreed upon by the County Budget Commission.

Mr. Schultz made a motion to adopt Resolution 2021-35 a resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor and dispensing with the second reading, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that consistent with the presentation Chief Kelly made at the recent work session, the Fire & EMS Department is requesting the Board's approval to purchase one X-Series cardiac monitor from Zoll Medical Corporation. He stated the current device is no longer fitting for Miami Township's needs. There will be the opportunity to trade-in the existing antiquated unit for a \$3,500 credit. Within this year's Capital Budget, the Board allocated \$35,000 for this replacement. This purchase would save approximately \$500 under the budgeted amount.

Mr. Tracy made a motion to purchase (1) X-Series cardiac monitor from Zoll Medical Corporation in the amount of \$34,521.90, seconded by Mr. Schultz with all voting "AYE".

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Mr. Wright advised the Administration, Service and Police Departments each have a few items of superfluous equipment that are no longer of use to Township operations. It is being requested the Board agree to place the items on the GovDeals website to be auctioned to the public.

Mr. Schultz made a motion to adopt Resolution 2021-36 a resolution authorizing the disposal of surplus property and authorizing the sale of unneeded or obsolescent personal property no longer necessary for Township use by internet auction pursuant to Section 505.10 of the Ohio Revised Code, as listed on Attachment A, and dispensing with the second reading, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that consistent with a plan the Board agreed upon with Chief Kelly in recent years, when the department's vehicle scheme was shifted to an enhanced color system, it was agreed to be completed in a pragmatic approach and spread out over several budget years. He stated now that the fire engines and ambulances have been replaced or had a new wrap on them, the rescue truck is being brought forward as one of the final vehicles to have applied the consistent wrap. A local vendor is able to complete the work in the amount of \$3,480.

Mr. Tracy made a motion to contract with Vivid Wraps to install the updated vehicle wrap for Rescue Truck 2 in an amount not to exceed \$3,480, seconded by Mr. Schultz with all voting "AYE".

Ms. Wolff announced an add on item to set the date for Halloween.

Mr. Tracy made a motion to set the date for Halloween Trick-or-Treat hours for October 31, 2021 from 6-8 p.m. Mr. Schultz seconded the motion. All voted "AYE".

Ms. Wolff stated the business portion of the meeting has been concluded.

Public Comment: None.

Executive Session: None.

With no further business to come before the Board the meeting was adjourned at 7:37 p.m.

ATTEST:



Eric C. Ferry, Fiscal Officer



Mary Makley Wolff, Chairperson