

Minutes of **RECORD OF PROCEEDINGS** MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held SEPTEMBER 13, 2021 _____ 20_____

The Miami Township Board of Trustees met in a work session on Monday, September 13, 2021 at 8:30 a.m. at the Miami Township Civic Center. Chairperson Wolff called the meeting to order and led the Pledge of Allegiance.

Mr. Tracy made a motion to appoint Township Administrator Jeff Wright as Acting Fiscal Officer for this meeting, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright called the roll. Attending were Mary Makley Wolff and Ken Tracy.

Chief Kelly introduced a request to purchase additional equipment to finish outfitting the rapid intervention team kits that are on every front-line fire apparatus. He explained the devices are used to rescue a downed firefighter. He clarified there is only one quote as this equipment is acquired from the regional distributor Warren Fire Equipment.

Mr. Wright advised that Ms. Thibodeau in the Recreation Department has requested the Board accept the resignation of Preschool Leader Jessica Franks effective Friday, September 6, 2021.

Mr. Tracy made a motion to accept the resignation of Jessica Franks, effective September 6, 2021, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that he and Chief Mills are requesting the Board accept the resignation of Police Officer Casey Brashear effective September 6, 2021. Mr. Wright thanked Officer Brashear for his 15 years of service to the residents of Miami Township.

Mr. Tracy made a motion to accept the resignation of Police Officer Casey Brashear effective September 6, 2021, seconded by Ms. Wolff with all voting "AYE".

Chief Kelly presented the annual replacement of cardiac monitors for the Fire Department. He reviewed the purchase would be for one X-Series cardiac monitor from Zoll Medical Equipment in the amount of \$34,521.90. He noted that Zoll Medical is providing trade-in value on the existing monitor.

Mr. Musselman shared that the wastewater from the restrooms at Riverview Park must be sent to the public sanitary system using a grinder pump and the existing pump recently failed. Port-o-lets are being temporarily used until the new pump and necessary equipment can be installed. He presented a quote for the pump's replacement from David Becker Plumbing in the amount of \$17,506 and recommended that a second pump be installed along with a circuit board to provide optimal operations. He requested approval to proceed given the necessity.

Mr. Tracy made a motion to award the purchase and installation of two grinder pumps, duplex control panel and associated equipment for the Riverview Park restroom in the total amount of \$17,506, seconded by Ms. Wolff with all voting "AYE".

Chief Kelly presented the 2016 rescue truck as the last fleet vehicle for rebranding. A quote was received in the amount of \$3,480.00 from Vivid Wraps to complete the work. He noted this was the vendor that performed the previous wraps on our apparatus.

Ms. Flanigan presented the semi-annual credit card report. She stated that a few years ago changes were made in the Ohio Revised Code as to credit cards. Policies have been updated to reflect this and one item in the ORC is a requirement to review credit cards and accounts once every six months with a report provided to the Board. She reported there have been no changes to the number of cards, changes in credit card limits, 13 of 14 expired in August 2021 and new cards were received with a new expiration date of 2025, and there were no changes to the procedures. Purchases still require approval by the Board that exceed a certain threshold as well as department head approval. The report was presented for acceptance for the period of March through August 2021.

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Mr. Tracy made a motion to accept the semi-annual credit card report for the period March – August 2021, seconded by Ms. Wolff with all voting “AYE”.

Mr. Wright advised that as the Board is aware from leading the effort approximately eight years ago, with a group of residents that are all enthusiasts for the sport of cricket, Miami Township has one cricket field at the entrance of Miami Meadows Park. He reviewed the use and activity of the existing cricket field, noting there has been no issue with its use. A meeting was held with this group where they requested to complete a quadrant of cricket fields, adding three.

Mr. Wright stated that if the additional fields were to be approved, the improvements would proceed in the same manner as the original field whereby the residents utilize their own funds to purchase topsoil to be placed at the site. The Service Department would assist in tilling and spreading the soil to share in the labor, as well as spreading some gravel. The residents would purchase benches. An aerial photo of the proposed field layout was shown, and it was noted that it does not encumber any other sport or use of the park.

Mr. Wright shared that he was recently in other areas of our region and talked with cricket enthusiasts from Centerville and other parts of Dayton, and Northern Kentucky and learned there is an artificial turf field in Louisville that players drive to for tournaments which is a single field. He highlighted that it is believed that this would be the only cricket complex with more than one field. He stated this would be positive for the residents and bring some manageable regional events to the parks.

Review of a sign to signify the field as cricket game playing fields was reviewed. Ms. Wolff expressed support for the additional fields, referred to the popularity of pickleball and supporting new recreational activities of residents and business-owners in our community.

Mr. Wright reviewed a future project by the Ohio Department of Transportation (ODOT) to rehabilitate the I-275 overpass bridge on Branch Hill Miamiville Road. He informed the Board that ODOT has programmed in their 2025 budget the overpass’ rehabilitation. He stated this would be an opportunity similar to the Township’s current cooperation project with ODOT on the SR 28 overpass over I-275. ODOT would pay for the majority of the expense for the upgrades and improvements, and if the Township would like, it can participate to have a more decorative fence, sign and parapet wall by entering into a contract with the engineering firm selected by ODOT (February or March 2022).

Mr. Wright referenced an image of the SR 28 overpass showing the design for that overpass and offered to the Board the option of matching it or providing feedback for another design preference. He stated the purpose for today was to make the Board aware of the opportunity and noted the Township could pay for this improvement from adjacent TIF funds.

Mr. Tracy and Ms. Wolff expressed their support. It was noted to have oversight on installation of letters to ensure accuracy. Mr. Wright commented he would bring the contract back in 2022 and design options from which the Board can select.

Mr. Wright next discussed a project that would align with the Board’s goal of having a more pedestrian-friendly community. He shared news that there is a financial partner to create a 600-foot connector path through the Township-owned woods on the northern border of Miami Meadows Park. It is proposed to place a seven-foot-wide asphalt path to connect the existing trail near the lake going north to the Mills of Miami subdivision. He stated their homeowners’ association at their own expense completed a pathway that terminated at the property line.

Mr. Wright advised that Chief Kelly and Service Director Musselman recommend the path be widened to provide service vehicle access. Mr. Wright stated that he agreed with the recommendation along with the Mills of Miami HOA Board. He reviewed that in early August he attended the HOA’s monthly meeting where he gave a presentation on this project and

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reached an equitable agreement. This is pending the Township would pay for 60% utilizing Mills of Miami TIF funds to connect approximately 150 homes to the park.

Mr. Wright presented asphalt quotes with the most responsive quote received from J.K. Meurer at just under \$38,000. He stated the Township's portion would be approximately \$22,767. He stated that Law Director Braun has begun preparing an agreement.

Public Comment: None.

Executive Session: Mr. Tracy made a motion pursuant to Ohio Revised Code 121.22(G)(1) to consider the employment or discipline of a public employee or official, and pursuant to Ohio Revised Code 121.22(G)(3) to discuss pending litigation, and pursuant to Ohio Revised Code 121.22(G)(8) to consider confidential information related to the business strategy of an applicant for economic development assistance necessary to protect the interests of the applicant with a possible investment of public funds in connection with the project, seconded by Ms. Wolff with all voting "AYE".

Mr. Tracy made a motion to come out of executive session at 9:39 a.m., seconded by Ms. Wolff with all voting "AYE".

With no further business to come before the Board the meeting was adjourned.

ATTEST:



Jeffrey Wright, Township Administrator/Acting Fiscal Officer



Mary Makley Wolff, Chairperson