

# RECORD OF PROCEEDINGS

# 016

Minutes of **MIAMI TOWNSHIP BOARD OF TRUSTEES REGULAR BUSINESS MEETING**

BEAR GRAPHICS 800 325 8094 FORM NO 10148

Held July 19, 2022 \_\_\_\_\_ 20 \_\_\_\_\_

The Miami Township Board of Trustees met in regular session on Tuesday, July 19, 2022, at 7:00 p.m. at the Miami Township Civic Center. Chairperson Schulte called the meeting to order and led the Pledge of Allegiance.

Mr. Ferry called the roll, attending were Mark Schulte and Ken Tracy.

Mr. Tracy made a motion to approve the minutes of the June 25, 2022, Trustee Business Meeting, seconded by Mr. Schulte and all voted "AYE."

Monthly reports were presented by each of the Department Heads.

Mr. Tracy made a motion to pay the bills of the Township: 139 checks numbered 142202 to 142340, and 40 electronic checks numbered 2538 to 2577 for the total amount of \$3,141,025.81 plus payroll and payroll taxes for the check dates 7/1/2022 in the amount of \$363,422.83, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright presented a resolution for the need of a Then & Now certificate. Mr. Tracy made a motion to adopt Resolution 2022-23 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$7,261.82, seconded by Mr. Schulte, and all voted "AYE."

Mr. Wright presented the following personnel actions:

### **From the Police Department**

To make a conditional offer of employment to Robert Craig Heintzelman for the position of auxiliary Police Officer. The offer will be contingent on Mr. Heintzelman successfully completing the remaining steps of the selection process.

To make conditional offers of employment to Nicolas J. Mills, Nathaniel W. Fisher, Andrew M. Ryan, and Katherine E. Jackson for the position of full-time Police Officer. The conditional offers will be contingent on the applicants successfully completing the Ohio Peace Officers Training Academy, passing the peace officers certification exam and completing the remaining steps of the Miami Township Police Department selection process. The positions are being filled due to vacancies.

### **From the Fire Department**

To accept the retirement notice for Capt. Dean Miracle effective July 24, 2022. We would like to thank Capt. Miracle for his 35 years of service to our department and community, and we wish him well in his retirement.

To remove the following employees from their one-year probationary term:

- Adeline Kieran with an adjusted hourly rate of \$26.35 effective July 13th (Yr. 1)
- Kimberly Ifcic with an adjusted hourly rate of \$26.35 effective July 14th (Yr. 1)
- Dominic King with an adjusted hourly rate of \$31.78 effective July 23rd (Yr. 5)
- Lt. Brent Johnson effective July 11th with no change to his hourly rate

To extend conditionals offer of part-time employment to Paul Eckert and Ronald Wallace, and for volunteer employment to Nicole Phillips and Wesley Prather so they may continue with the next steps in our hiring processes.

To extend conditional offers of full-time employment to Peter Froelich and Hunter Ferrell so they may continue with our career hiring process.

To withdraw the final offer of part-time employment for Anthony Addison and the conditional offer of part-time employment for Amari Talley.



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The formation of the CIC was tabled until the July business meeting

Mr. Wright reviewed the bids from June 21, 2022 for the resurfacing of portions of the asphalt at Miami Meadows Park. J.K. Meurer submitted the lowest bid, which came in under the engineer's estimate and has performed similar work for the Township in the past.

Ms. Wolff made a motion to enter into a contract with J.K. Muerer for the resurfacing of portions of the asphalt at Miami Meadows Park in an amount not to exceed \$154,812.78, seconded by Mr. Tracy and all voted "AYE."

Mr. Wright reviewed the bids from June 9, 2022, for the 2022 Miami Meadows Pickleball Courts. J.K. Meurer is the apparent low bidder on this project. We have received a grant from the Clermont County Parks District that will pay for \$10,000 of the project. The scope of work will result in six new pickleball courts.

Mr. Tracy made a motion to enter into a contract with J.K. Meurer Corporation for the 2022 Miami Meadows Pickleball Court project in the amount of \$139,446 including a \$10,000 grant award from the Clermont County Parks District, seconded by Ms. Wolff and all voted "AYE."

Mr. Wright noted that the Ohio Revised Code ("ORC") Section 505.87 authorizes the Township Board of Trustees to provide for the abatement, control or removal of vegetation, garbage, refuse and other debris from land within the Township if the Board determines that the conditions constitute a nuisance.

To provide for the abatement of the violations, the Board must adopt a resolution declaring the properties as a nuisance before a contractor can be hired. The Township will notify the property owners and any lien holders of the action, giving them an opportunity to remedy the problem before the contractor begins work.

Under ORC Section 505.87(F), if the Township must proceed and after the nuisance conditions are abated, the Township may in cooperation with the Clermont County Auditor's office place a lien on the property so that the costs are eventually recouped when the property taxes are collected by the Clermont County Auditor's office.

Ms. Wolff made a motion to adopt Resolution 2022-22 authorizing the abatement, control or removal of vegetation, garbage, rubbish or debris for 650 Hobby Horse Lane (Parcel ID#184002.005) and declaring it an emergency, seconded by Mr. Tracy and all voted "AYE."

Mr. Wright noted at its June 2, 2022 meeting, the Miami Township Zoning Commission adopted a motion recommending approval plus conditions of a major "I" Planned Industrial District amendment (Case #583, Remington Clean Fill). At the same meeting, the Zoning Commission adopted a motion recommending approval plus conditions of a major "PBD" Planned Business District amendment (Case #584, Aldi). The Board of Trustees at its June 21, 2022 Business Meeting is requested to set a hearing date for these cases. With a notice publication date on June 30, 2022 the time window for the Board of Trustees to hear these cases is from Monday July 11, 2022 to Thursday July 21, 2022. A consensus decided that the cases will be heard at 6:00pm on Tuesday, July 19.

Mr. Tracy made a motion to approve the hearing date of July 19<sup>th</sup> at 6:00pm for Zoning Commission cases #583 & 584), seconded by Ms. Wolff and all voted "AYE."

Ms. Wolff made a motion to go into executive session, seconded by Mr. Tracy and all voted "AYE."


1. To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance which is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project, pursuant to Section 121.22 (G)(8)

Ms. Wolff made a motion to come out of executive session, seconded by Mr. Tracy and all voted "AYE."

The meeting was adjourned at 8:30 pm.

ATTEST:

  
Eric C. Ferry, Fiscal Officer

  
Mark C. Schulte, Chairperson



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**From the Recreation Department**

To accept the resignation of three part-time employees, Lydia Bryd, Kelly Paul and Candace Walson.

To make a conditional offer of employment to Christina Story for part-time Preschool Coordinator at a rate of \$15 per hour.

Mr. Tracy made a motion to accept the personnel actions as presented, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright updated the Board on the Local Government Fund resolution that was adopted in June. The Ohio Revised Code requires that for a County to adopt an alternative method of distribution, a majority of the local jurisdictions need to pass resolutions authorizing an alternative. It recently became apparent that that a majority of the jurisdictions in the County would not be adopting the same resolution, so it became necessary to reach a different alternative.

In order for the new proposed formula to be adopted for 2023, the majority of townships and municipalities are required to have an alternative formula submitted to the County by the 1<sup>st</sup> Monday in August. This new formula distributes the funds in the following manner:

- 48.5% is given to the County
- 37.5% of the remaining funds will be shared equally among all municipalities and townships
- 62.5% of the remaining amount of funds will be distributed to the municipalities and townships on a per capita basis and will be adjusted as necessary based upon the most current United States Census

Mr. Tracy made a motion to approve Resolution 2022-24, rescinding Resolution 2022-20 and authorizing adoption of an alternative method of appointment of the undivided local government fund for calendar year 2023 that per Ohio Revised Code Section 5747.53 excludes the approval otherwise required of the legislative authority of the city located wholly or partially in the County, with the greatest population and dispensing with a second reading. Seconded by Mr. Schulte and all voted "AYE."

Mr. Wright reviewed several options for the annual renewal of the employee Health Insurance Benefits. Last year, due to a very low loss ratio, we received a 0% increase from Anthem, who has been the Township provider for approximately 35 years. This year Anthem proposed an 11.5% increase for the medical component. Our broker, Marsh McLennan Agency went back to Anthem and several other providers for competitive bids. Anthem came back with a 2.5% increase while Aetna is proposing -2.5% and Humana is proposing -3.4%.

The Employee Health Insurance Committee met and discussed renewal rates. They appreciate the need to reduce an increase as much as practical, but they also had concerns with a possibility of switching to a new carrier and then see the new carrier give us a steep increase in a few years, as well as any possible negative impact to service levels if we switched. There is an option to switch again next year if we do try out another provider for the savings. The committee did agree to recommend moving our dental plan to Aetna because there would be no increase with a three year contract.

Mr. Tracy made a motion to move the dental plan to Aetna PPO for a 3-year period, stay with the current Anthem medical plan, stay with current Mutual of Omaha life insurance plan and stay with the current Anthem vision plan. Seconded by Mr. Schulte and all voted "AYE."

Mr. Wright reviewed several Supplemental 2022 Appropriations. Several of our tax increment financing (TIF) districts experienced increases in assessed valuation during the last re-valuation process in Clermont County. Increased TIF values result in an increase of payments in lieu of taxes (PILOTS) received from the County. The first half special assessments have been received and require supplemental appropriations to make payments per the revenue sharing



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agreements to Milford Exempted School District, Loveland City School District and Great Oaks.

In addition, the previously discussed agenda item of pickleball courts in Miami Meadows Park require additional appropriations based on the quote and the Board approved amount. The aggregate effect of the supplemental appropriations is to increase total appropriations by \$195,000.

Mr. Tracy made a motion to adopt Resolution 2022-25, a resolution amending appropriations for current expensed and other expenditures of Miami Township, state of Ohio, during the fiscal year ending December 31, 2022 and dispensing with the second reading. Seconded by Mr. Schulte and all voted "AYE."

Mr. Wright presented a quote from Beechmont Ford for four replacement police vehicles which will actually be purchased in 2023. With the demand for vehicles, due to supply chain issues, we are essentially placing our order to "get in line" for vehicles to be available in 2023. This purchase will keep up in line with our five-year replacement plan.

Mr. Tracy made a motion to purchase four replacement police vehicles from Beechmont Ford in an amount not to exceed \$155,866.00, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright discussed a plan from ODOT to rehabilitate the Branch Hill Miamiville overpass of I-275. When ODOT makes structural improvements to overpasses, they design the finished product to have basic concrete parapet walls and chain link fence unless the local jurisdiction wants to partner and pay for the difference in design and construction costs to upgraded materials for improved aesthetics and the advertise the local community.

ODOT already has a design firm and will have a construction company mobilized to do the work, the Township can have the upgraded improvements made at a fraction of the cost if we initiated the project on our own. As we are continuously working to increase our brand awareness, this is a great opportunity since I-275 in this area has over 70,000 cars per day passing under the bridge. The design services contract will cover the cost of the development of the aesthetics, revise the project plan details and estimate sheets prior to the bidding process and provide inspection an answer questions of the bidders and general contractor once the project is bid. This design services contract is at a cost of \$55,000.

Mr. Tracy made a motion to accept an engineering agreement with Fishbeck for the design and aesthetic bridge features for the Branch Hill Miamiville Road overpass of I-275 in the amount of \$55,000. Seconded by Mr. Schulte, all voted "AYE."

Mr Wright advised that the Township has received a petition for the establishment of a street lighting district for 15 lots in the Estates of Belle Meade owned by Whiteway LLC. Lots 5 and 10 are not included as they are open spaces with detention basins located on them. There is only one street light that is already installed located on the property lines of lots 11 & 12.

Mr. Tracy made a motion to set a public hearing for 7:00 p.m. on Tuesday, August 16, 2022 for a proposed street lighting district in the Estates of Belle Meade subdivision. Seconded by Mr. Schulte and all voted "AYE."

Mr. Wright reviewed information from the three month trial that the fire department had for onsite fitness services with Tri-Health. The program has been extremely well received by the crews, who are improving their fitness routines and functional fitness to assist with reducing the number of duty-related injuries, and with the overall health and wellness of our employees. The Fire Department would like to extend the contract to provide on-duty fitness training through the end of 2022 at a cost of \$6,600.

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~~Mr. Tracy made a motion to extend the contract with Tri-Health for onsite fitness services for the Fire & EMS department through the end of 2022 at a cost not to exceed \$6,600.~~

Mr. Wright presented three quotes to purchase a 5500-gallon, double wall liquid calcium chloride tank to house a lower temperature snow and ice fighting chemical additive. The service department will install and plumb the tank. The quotes were as following: Agro Chem East in the amount of \$29,310, Plastic Mart in the amount of \$29,688 and HPT Company in the amount of \$36,498.

Mr. Tracy made a motion to contract with Agro Chem East to deliver a 5500-gallon, double walled liquid chemical tank with all of the necessary fittings in the amount of \$29,310 (freight included). Seconded by Mr. Schulte and all voted "AYE."

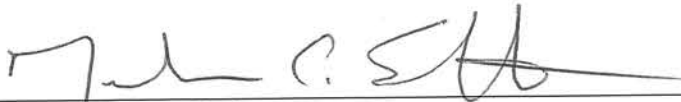
Mr. Schulte acknowledged Mr. Jeremy Barton from the Milford High School National Honor Society and thanked him for attending the meeting.

There being no further business to come before the Board, the meeting was adjourned at 8:34 p.m.

ATTEST:



Eric C. Ferry, Fiscal Officer



Mark C. Schulte, Chairperson

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