

RECORD OF PROCEEDINGS
MIAMI TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

JANUARY 21, 2020

Held _____

_____20_____

The Miami Township Board of Trustees met in regular session on Tuesday, January 21, 2020 at 7:00 PM. Trustee Tracy called the meeting to order and led the Pledge of Allegiance. The invocation was given. Mr. Ferry called the roll. Attending were Ken Tracy, Mary Makley Wolff and Karl Schultz. Ms. Wolff made a motion to approve the minutes of the December 17, 2019 Business Meeting, and January 13, 2020 Work Session, seconded by Mr. Schultz with all voting "AYE".

Law Director Joe Braun administered the oath of office to Trustee Ken Tracy and Fiscal Officer Eric Ferry. Both officials were re-elected in November 2019 and each will serve a four-year term.

Special Presentations: Chief Mills presented four Miami Township police officers to be sworn-in as corporals, a new supervisory assignment within the Police Department. The individuals were Brian Mehne, Andy Bobb, Dan Tobias, and Todd Taylor. Chief Mills provided a brief bio for each corporal. Law Director Joe Braun administered the oaths of office to the corporals and their respective family members participated in the swearing-in and badge pinning ceremony.

Chief Mills next presented newly hired Police Officer William Dusa to be sworn in. Law Director Joe Braun administered the oath of office and Officer Dusa's family members were present and participated in the swearing in and badge pinning ceremony.

Mr. Tracy introduced Jonah Fouts who presented a proposed eagle scout project. Mr. Fouts explained he would like to build four bat boxes to be located around Community Park. He stated that bat boxes will benefit the park by providing a safe habitat away from predators.

It was noted that Mr. Musselman reviewed the project and supports proceeding. Ms. Wolff stated that bats serve as nature's insect eaters and the existing Miami Meadows bat boxes have served well. The proposal was well-received by the Board and Mr. Tracy thanked Mr. Fouts for his dedication to the community and his work as a scout.

Department Reports: A representative of each department presented a report of activities during the month of December 2019.

Old Business: None.

New Business: Ms. Wolff made a motion to pay the bills of the Township with 175 checks numbered 135440 to 135614 and 34 electronic checks numbered 1632 to 1665 for the total amount of \$1,582,530.42 plus payroll and payroll taxes for the check dates 12/20/2019 in the amount of \$276,864.12 and 1/3/2020 in the amount of \$292,140.44 and 1/17/2020 in the amount of \$304,586.08, seconded by Mr. Schultz with all voting "AYE".

Mr. Tracy advised of the need for a Then and Now Certificate in the amount of \$93,694.63.

Mr. Schultz made a motion to adopt Resolution 2020-01 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$93,694.63 and declaring an emergency, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised to grant final employment to William Dusa as police officer which backfilled a vacant position.

Ms. Wolff made a motion to grant final employment to William Dusa for the position of full-time Police Officer with an eighteen-month probationary period, at a rate of \$32.38 per hour, with an effective starting date of February 5, 2020 at 8 a.m., seconded by Mr. Schultz with all voting "AYE".

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Mr. Wright advised Police Sergeant Josh Bail has successfully completed his one-year probationary period in his position. This would take effect February 1, 2020 and per the collective bargaining agreement his hourly rate would move to \$42.76.

Mr. Schultz made a motion to remove Sergeant Josh Bail from probationary status with a new hourly rate of \$42.76 effective February 1, 2020, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised the four corporal positions are a special assignment per the collective bargaining agreement and does not require action from the Board.

Mr. Wright advised he and Mr. Musselman would like to release Brad Roettele, Service Department Maintenance Worker, from his probationary term effective January 16, 2020.

Ms. Wolff made a motion to release Brad Roettele, Service Department Maintenance Worker, from his one-year probationary term effective January 16, 2020, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of the need to terminate part-time Maintenance Worker Justin Stokes effective January 21, 2020.

Mr. Schultz made a motion to terminate the employment of part-time Maintenance Worker Justin Stokes effective January 21, 2020, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised, as discussed recently, the need to replace two vehicles in the Police Department fleet in 2020. With approval, two cruisers would be purchased from Beechmont Ford utilizing the State of Ohio bid to achieve the lowest possible pricing in the State. He stated as is customary the two vehicles would then be outfitted with new mobile computer equipment.

Ms. Wolff made a motion to approve the purchase of two 2020 Police Interceptor Utility Base vehicles from Beechmont Ford in the amount of \$67,254.16, seconded by Mr. Schultz with all voting "AYE".

Ms. Wolff made a motion to approve the purchase of two Panasonic CF-31 Fully Rugged Toughbooks for the new police vehicles from Mobile TEC in the amount of \$8,334, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised the preparation and filing of the Township's financial statements would be proposed for assignment to a Clermont County-based CPA firm. He stated Miami Township operates its daily accounting records on a cash basis and then annually is required to have that information prepared into a single financial statement, which is subject to audit with the State of Ohio. He proposed to utilize Bastin & Company again as they have performed a very good job over the past several years for the Township. He stated the very competitive rate is \$65 per hour.

Mr. Schultz made a motion to authorize the Township Administrator to enter into a contract with Bastin & Company LLC for the provision of financial statement preparation and filing services for a cost not to exceed \$3,250, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised, as discussed at the January Work Session, the Township does have the need to complete the final phase of the four-year IT infrastructure replacements project. He stated the largest item this year is the replacement of the seven-year old main server of the Township. While the cost of the server is \$102,749, he noted it was two-thirds of the cost of the 2014 server. He stated along with the server purchase would be the associated switches, firewall, storage and components for the new server. He stated this equipment would be

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purchased from Intrust as a direct buyer to achieve competitive pricing. The total cost for this phase would not exceed \$116,949.

Ms. Wolff made a motion to approve the purchase of a replacement server and backup server with hosts and storage devices, renewal warranties for five switches and the firewall, and three replacement computers and hardware utilizing Intrust for an amount not to exceed \$116,949, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised as Chief Kelly discussed in December, and at the January Work Session, there is a need in 2021 to replace an existing aerial truck for the Township, which will be 20 years old at that time. It has become very expensive to repair. He advised staff reviewed three different models to finance this purchase. He stated Vogelpohl Fire Equipment would be the vendor to construct the vehicle at the E-One plant in Florida.

Mr. Wright advised that upon reviewing the financing models, staff is confident with the model where the Township would have a down payment of \$516,000, almost half the cost and by doing this the Township would receive a \$38,000 discount. The remaining balance would then be financed at a low interest rate of 2.9%.

Mr. Schultz moved to authorize the acquisition of a replacement E-One Typhoon HR100 Quint from Vogelpohl Equipment utilizing a down payment of \$516,000 allocated from the 2020 Capital Safety Service funds, and to authorize the Township Administrator to execute the documents necessary to finance with REV Financial Services the remaining balance of \$500,000 at a term of five years with a rate of 2.9%, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised as discussed at last week's work session, there is a need to replace the original sign in front of Miami Meadows Park on State Route 131. Mr. Wright state this location is the southeast main gateway into our community. He stated the static sign would be replaced with the new electronic type message board. Mr. Musselman has brought forward multiple competitive bids with the lowest bid from the vendor who has produced the last three signs. He requested approval to purchase the electronic message board from Signarama.

Ms. Wolff made a motion to approve the purchase of an electronic message board, including related operating software, in an amount not to exceed \$39,677.16 from Signarama, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that as Chief Kelly discussed with the Board at its January Work Session, there is a need to replace three out of the five total chest compression devices that our EMS professional utilize. He stated this equipment is taken on every call and, unfortunately, does get used hundreds of times each year. He noted the Township is averaging three more calls per week than the year prior. He stated staff is confident in the competitive price from Stryker Medical.

Mr. Schultz made a motion to approve the purchase of three LUCAS Chest Compression devices from Stryker Medical in the amount of \$36,000, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised within the 2020 Budget, a component of the safety capital funds was set aside in anticipation of replacing the existing sprinkler systems with one fire station in 2020 and another system in 2021. He stated it is necessary to first replace the system at Fire Station 27. Multiple bids were sought and received, including pricing from Dalmatian Fire which has performed work for the Township previously.

Ms. Wolff made a motion to approve the necessary repairs and replacement components of the dry system piping of the sprinkler system in the lower level and first floor at Station 27 in the amount of \$52,000 with Dalmatian Fire, seconded by Mr. Schultz with all voting "AYE".

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Mr. Wright advised that he appreciated the collaboration of a combined work product from the police and fire departments on the six sets of body armor proposed for purchase. There would be three sets for the police department and three sets for the fire department for personnel that serve on the Clermont County Special Response Team. The Sherriff has notified that replacement is necessary for the first responders' tactical equipment for members on the SRT. The equipment is proposed for purchase from Vance's Law Enforcement equipment in the amount of \$14,274.

Mr. Schultz made a motion to approve the purchase of six sets of body armor and tactical personal protective equipment for Township police and fire members on the Special Response Team for a total amount of \$14,274 from Vance's Law Enforcement, seconded by Ms. Wolff with all voting "AYE".

Ms. Wolff expressed her preference for improved communication and to receive such notifications in advance for changes impacting the Township's budget, and her desire to work as a team. She noted that had a grant not been received, it would have been more difficult to accommodate and thanked Chief Mills for identifying an alternative for the needed funds.

Public Comment: John McGraw, 4604 Blainfield, a Union Township Trustee, announced his candidacy for Clermont County Commissioner and stated he was in attendance to hear more about the Township's business. He talked about successes in both Miami and Union Townships. He highlighted a focus as part of running for office is to help the smaller townships in need of economic help. He concluded by congratulating the newly re-elected Miami Township officials.

Marvin Hudson, 5969 Pinto Place, made a request for the Board to take steps to petition the Ohio Department of Transportation to slow the traffic in the curb lane on Route 28 eastbound from Woodspoint to Buckwheat Road for pedestrian safety purposes.

Ms. Wolff recalled the Township was successful in having a restriction put in place at the drive for the new Christ Hospital medical office for vehicle traffic which does not permit turning left from 4-6 p.m. She stated the Township continues to urge for improvements in this area. Discussion was held regarding walkability along this stretch. Mr. Hudson inquired about ingress and egress for the new construction forthcoming. Mr. Wright stated that he and Mr. Elliff remind those who express an interest in the property west of the new medical center that when the property develops it will be possible for Christ Hospital vehicles to go behind their building and have a connecting driveway to get to that traffic light.

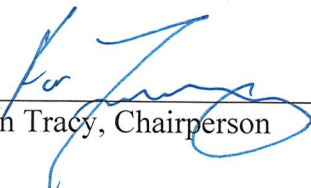
Mr. Elliff added that he held a pre-application meeting with the new owner and developer of that property. They are awaiting their Ohio Department of Transportation traffic study which is a requirement to be completed. They do have a civil engineer—McGill Smith Punshon, Inc. He stated there will be a public hearing where the plans will be reviewed which may address some of the ingress and egress concerns.

Executive Session: None.

With no further business to come before the Board the meeting was adjourned at 8:05 p.m.

ATTEST:


Eric C. Ferry, Fiscal Officer


Keh Tracy, Chairperson