

FEBRUARY 18, 2020

Held

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The Miami Township Board of Trustees met in regular session on Tuesday, February 18, 2020 at 7:00 PM. Trustee Tracy called the meeting to order and led the Pledge of Allegiance. The invocation was given. Ms. Wolff recognized the passing of Paul Knepp, a resident who positively impacted the community and was active on our boards.

Mr. Ferry called the roll. Attending were Ken Tracy, Mary Makley Wolff and Karl Schultz. Ms. Wolff made a motion to approve the minutes of the January 21, 2020 Business Meeting, and February 10, 2020 Work Session, seconded by Mr. Schultz with all voting "AYE".

**Special Presentations:** Chief Mills gave a summary of the equipment grant for ballistic helmets received from Firehouse Subs Public Safety Foundation and it was noted a presentation would be conducted at a future meeting to recognize this funding contribution.

Chief Kelly presented three candidates for final offers of employment and introduced new Firefighter/Paramedics Stephanie McMahon, John Cooper, Jr. and Jacob Hendricks. He invited the new personnel and their families forward to participate in the swearing in and badge pinning ceremony. Law Director Joe Braun administered the oaths of office.

**Department Reports:** A representative of each department presented a report of activities during the month of January 2020.

**Old Business:** None.

**New Business:** Mr. Schultz made a motion to pay the bills of the Township with 219 checks numbered 135615 to 135833 and 19 electronic checks numbered 1666 to 1684 for the total amount of \$1,622,346.45 plus payroll and payroll taxes for the check dates 1/31/20 in the amount of \$306,388.03 and 2/14/20 in the amount of \$281,314.96, seconded by Ms. Wolff with all voting "AYE".

Ms. Wolff advised of the need for a Then and Now Certificate in the amount of \$8,506.20.

Ms. Wolff made a motion to adopt Resolution 2020-02 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$8,506.20 and declaring an emergency, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that Chief Kelly is requesting to release Firefighter/Paramedic Michael Ramsey from his probationary period effective February 24, 2020 with an adjusted hourly rate of \$24.84 in accordance with the current collective bargaining agreement.

Mr. Schultz made a motion to release Firefighter/Paramedic Michael Ramsey from probation effective February 24, 2020 with an adjusted hourly rate of \$24.84, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised of the request to release Matt Brown from his probation as Station Lieutenant and no adjustment for pay being necessary.

Ms. Wolff made a motion to release Matt Brown from probation effective February 24, 2020, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that recently retired Todd Purtee is proposed to be reclassified as a part-time Fire Inspector with an hourly base rate of \$17.68 effective on March 1, 2020.

Mr. Schultz made a motion to reclassify Todd Purtee as a part-time Fire Inspector with an hourly base rate of \$17.68 effective on March 1, 2020, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised to accept the resignation of Firefighter/Paramedic Tom Porter effective February 23, 2020. Mr. Wright extended his appreciation along with Chief Kelly's for Mr. Porter's 20 years of service to the Township.

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Ms. Wolff made a motion to accept the resignation of full-time Firefighter/Paramedic Tom Porter effective February 23, 2020, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised to officially appoint Firefighter/Medics Stephanie McMahon effective March 8, 2020 with a one-year probationary period and an hourly rate of \$23.16, John Cooper, Jr. effective March 9, 2020 with a one-year probationary period with a starting hourly rate of \$26.21, and Jacob Hendricks effective March 10, 2020 with a one-year probationary period and a starting hourly rate of \$23.16.

Mr. Schultz made a motion to grant a final offer of full-time employment as Firefighter/Medic with a one-year probationary period to Stephanie McMahon effective March 8, 2020 at a starting hourly rate of \$23.16, John Cooper, Jr. effective March 9, 2020 with an hourly rate of \$26.21 and Jacob Hendricks effective March 10, 2020 with a starting hourly rate of \$23.16, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised as discussed by Mr. Musselman at last week's work session, this item was programmed into the 2020 capital budget, and two quotes were received from two regional suppliers for the brine mixing station. He stated as Mr. Musselman described this does increase the effectiveness of salt in lower temperatures and it is recommended to purchase the items from Henderson Products in the amount of \$23,859.

Ms. Wolff made a motion to purchase a brine mixing station from Henderson Products in the amount of \$23,859, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of the annual request of the Finance Director Kelly Flanigan to attend a four-day Government Finance Officers Association conference on May 16-20, 2020 in New Orleans. The conference includes sessions on accounting, financial reporting, treasury management, and leadership, and also assists Ms. Flanigan in maintaining her Certified Public Accountant license. The total cost is \$1,906.

Ms. Wolff made a motion to approve the out of Township travel request for the Finance Director Kelly Flanigan to attend the Government Finance Officers Association annual conference May 16-20, 2020 at a cost not to exceed \$1,906, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that he and Chief Kelly are requesting approval, in connection with the 18-month process to build the recently approved ladder truck, to send four members of the leadership team for a total of three days being March 9 – 11, 2020 to hold preconstruction meetings with the manufacturer, at a total cost of \$1,900 which includes airfare, hotel, rental car and meals for the trip. He noted the manufacturer is located in Ocala, Florida.

Mr. Schultz made a motion to approve the out of Township travel request for Deputy Chief David Jetter, Captains Steve Monterosso and Dean Miracle, and Lieutenant Jeff Moore on March 9 through March 11, 2020 at a cost not to exceed \$1,900 for the purpose of finalizing specifications on the new ladder truck being assembled, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that as Mr. Musselman presented to the Board last week, there is a need to perform rehabilitation work to the public restrooms. Ms. Thibodeau said there is heavy use of the restrooms in the Civic Center by our senior citizens Monday through Friday. Those public restrooms are also used on the weekends by users of the rentals occurring in our public building. He stated it is necessary to comply with the new handicap accessibility requirements, and this will be replacing two male and female restrooms in the building. Two bids were received from Miami Township-based companies and recommend the Township award the bid to Osbourne Reconstruction Service for a total cost of \$28,761.33.

Ms. Wolff made a motion to contract with Osbourne Reconstruction Service for repairs and updates to the Civic Center restrooms in an amount not to exceed \$28,761.33, seconded by Mr. Schultz with all voting "AYE".

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Mr. Wright advised the adapters and cartridges for the respirator equipment are used throughout the year and it is necessary to have them when a patient might have a respiratory virus, and this equipment protects are personnel from such exposures. There is a contractor utilized in the past and they also maintain the equipment—MES Warren Fire Equipment. They are able to provide the 40 adapters and 80 cartridges for a total cost of \$3,600.

Mr. Schutlz made a motion to approve the purchase of 40 SCBA respiratory adapters and 80 cartridges from MED Warren Fire Equipment in the amount of \$3,600, seconded by Ms. Wolff with all voting "AYE".

Ms. Wolff next informed the Board that she recently began attending the OKI meetings and a topic of discussion in that forum is the OKI Metropolitan Transportation Plan for 2050. She acknowledged that was a long-term item and part of the goal of regional planning is to have a macro-level review, and referred to a 10-question survey where the public can be involved by visiting the survey link that will be posted to the Township's website or Facebook page. She noted the items in the survey include bike trails and sidewalks. She stated this was an opportunity for residents to have a voice in a transportation plan being developed and encouraged residents to participate.

**Public Comment: Craig Murnan, 906 Forest View Court**, shared that his family has lived in the Loveland area for over 20 years and have lived in Miami Township for 17 years. He expressed his appreciation for the Trustees' service to the Township. He discussed the recent Loveland City School District levy designed to fund building and operating needs, provided a brief summary of the district's progress and improvements, and the \$2.7 million cut since the fall levy failed. He stated that cuts included 14 teaching positions and added that should the March levy fail; an additional 25 staff personnel will be eliminated. This would result in 39 staff positions cut going into the coming school year which will impact class sizes and the student experience.

Mr. Murnan expressed his concern also for the property value impact and the educational value and gains that were made in 2014-2019 which will be erased. He also discussed misinformation, stating that this is an operating levy to maintain the progress that the schools have had, not for buildings. He encouraged all to support the March levy for the future of Loveland Schools.


Jeannie Zurmehly, Clermont County Treasurer, announced that she is running unopposed for re-election in March and offered to answer any questions about the duties and services of her office.


**Executive Session:** Mr. Schultz made a motion to go into executive session to consider confidential personal financial statements of an applicant for economic development assistance or negotiations with other political subdivisions respecting requests for economic development assistance that involves public infrastructure improvements and that is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project pursuant to section 121.22(G)(8) of the Ohio Revised Code, seconded by Ms. Wolff with all voting "AYE".

Mr. Schultz made a motion to come out of executive session, seconded by Ms. Wolff with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 8:50 p.m.

ATTEST:

  
 Eric C. Ferry, Fiscal Officer

  
 Ken Tracy, Chairperson