

Held

SEPTEMBER 14, 2020

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The Miami Township Board of Trustees met in a virtual work session on Monday, September 14, 2020 at 8:30 a.m., as permitted by Bill 197 passed by the Ohio General Assembly. Vice Chairperson Wolff called the meeting to order and led the Pledge of Allegiance.

Mr. Ferry called the roll. Attending were Mary Makley Wolff, Karl Schultz and Ken Tracy.

Chief Kelly presented two additional Lucas chest compression devices utilized for CPR to be purchased under the CARES Act funding. He stated the devices allow the trained rescuers to put a device on a patient that manually performs CPR. Stryker Medical has provided a quote in the amount of \$23,762.80 for two devices.

The second item Chief Kelly proposed for purchase under the CARES Act funding was video laryngoscopy equipment. This assists in the opening of a person's airway to introduce a breathing tube and provide more distance while in close contact with a patient. The cost is \$13,800 from Stryker Medical for the McGrath EMS laryngoscopy equipment. This would outfit the entire fleet including disposal equipment.

Mr. Wright advised that he and Chief Mills are requesting the Board grant Steven Pielage the position of full-time police officer. He noted the Board may recall Pielage was previously a full-time officer with Miami Township. A vacancy exists due to the retirement of Lt. Petrocelli. The re-hire of Mr. Pielage would be at the rate of \$34.25 per hour with a starting date of September 21, 2020.

Mr. Schultz made a motion to grant employment to Steven Pielage for the position of full-time Police Officer with an eighteen-month probationary period, at a rate of \$34.25 per hour, with an effective starting date of September 21, 2020, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised the Police Department is also requesting to remove Police Officer Kelsey Feverston and Daniel Stephan from their probationary status effective September 22, 2020. Both have successfully completed an 18-month probationary period with the Township.

Mr. Tracy made a motion to remove Police Officers Kelsey Feverston and Daniel Stephan from probationary status effective September 22, 2020, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that due to a retirement in the Police Department, Chief Mills is requesting a conditional offer of employment be granted to Caitlin Dressler for the position of Police Administrative Assistant to complete the remaining portion of the background process.

Mr. Schultz made a motion to grant a conditional offer of employment to Caitlin Dressler for the position of Police Administrative Assistant, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised that the Service Department is requesting a conditional offer of part-time employment as a Maintenance Worker with an hourly pay rate of \$12.36 for Jason Geros to continue in the remainder of the hiring process.

Mr. Tracy made a motion to grant a conditional offer of employment as part-time Maintenance Worker to Jason Geros with an hourly pay rate of \$12.36, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of the letter received from Lt. Petrocelli announcing his retirement and acknowledged the positive impact that Lt. Petrocelli has made in the community. Chief Mills stated that he is requesting the Board accept the resignation of Lt. Petrocelli as a full-time Lieutenant effective September 20, 2020.

Chief Mills announced that Lt. Petrocelli is accepting the position of Assistant Chief of Police at the University of Dayton and wished him the best of luck. He stated that Lt. Petrocelli has

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made a powerful impact on Miami Township and the Milford Schools. Chief Mills shared the highlights of Lt. Petrocelli's career and stated that he is leaving us in a good place.

The Board Members each expressed their appreciation for Lt. Petrocelli's service, shared their own stories about working with him, and best wishes in his new endeavor. Lt. Petrocelli also spoke to extend his appreciation for the support he received during his career in Miami Township.

Mr. Schultz made a motion to accept Kevin Petrocelli's resignation/retirement from Miami Township Police Department as a full-time Police Lieutenant effective September 20, 2020, seconded by Mr. Tracy with all voting "AYE".

Mr. Elliff advised the Zoning Commission recommended Case #574 for the Board of Trustees to next hear regarding a rezoning request from Remington Clean Fill, LLC, a former mobile home park location. Mr. Elliff requested a date be set to hear the case and noted the date range in which to hear the case, then proposed October 7, 2020 at 7 p.m.

Mr. Tracy made a motion to set a virtual public hearing for zoning Case #574 on Wednesday, October 7, 2020 at 7:00 p.m., seconded by Mr. Schultz with all voting "AYE".

Mr. Musselman reviewed a project to repair the wall and address erosion at Miami Meadows lake. He reviewed quotes sought from ERC (excluding grading), Millstone Valley and Anderson Contractors. Ms. Wolff discussed the importance of responding quickly to changing conditions and monitoring the performance of the wall product and lake in relationship to the walking trail. Mr. Schultz inquired if the wall would be expected to continue to produce settling issues. Mr. Musselman commented that he would have the opportunity to evaluate once the first blocks are removed.

Chief Kelly advised that he is requesting approval to purchase a Jeep Cherokee Latitude to serve as a vehicle dedicated to the Community Paramedicine program. It is the same specifications as the vehicle purchased in July and is very fuel efficient. While it was not planned to purchase a vehicle initially, Ms. Flanigan confirmed that this qualifies as an eligible expense under the CARES Act funding. The position is responding to COVID related calls for service and non-emergency incidents. The vehicle would be graphically wrapped for approximately \$3,000 by VIVID Wraps. Mt. Orab Dodge Chrysler Jeep has provided a quote of \$25,135. Approximately \$6,000 would be the expense to outfit it with the emergency package. Approval of the total project cost of \$35,000 was requested.

Mr. Tracy made a motion to approve the acquisition of a staff vehicle for responding to COVID related and non-emergency calls for Community Paramedicine services for a total amount not to exceed \$35,000 for a new Jeep Cherokee Latitude 4x4 from Mt. Orab Chrysler Dodge Jeep in the amount of \$25,135 and outfitting of lights, sirens, equipment from Cincy Safety Upfitters and vehicle graphics from VIVID Wraps, seconded by Mr. Schultz with all voting "AYE".

Ms. Flanigan presented, in accordance with ORC 5050.64 and our credit card policy, a semi-annual report of Township credit cards and accounts. She noted there have not been any changes in the number of cards and requested a motion to accept the semi-annual review. It was confirmed that Mr. Ferry reviewed and approved the report. Ms. Wolff inquired as to how many employees use the credit cards and requested a list of who is permitted to use them.

Mr. Schultz made a motion to accept the semi-annual credit card report for the period March 2020 – August 2020, seconded by Mr. Tracy with all voting "AYE".

Mr. Musselman presented proposal for restriping edge lines for the 2020 pavement restriping program. Quotes were sought and while two declined, A&A Safety quoted at \$24,380 and Aero Mark responded at \$12,067.02. Mr. Schultz discussed the difference in the quoted amounts and service level expected.

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Mr. Elliff reported that at the upcoming September Business Meeting he will bring forward a resolution to declare nuisance properties.

Chief Kelly presented a request to install a conversion kit on Ambulance 11 which was in the budget for chassis replacement this year. He noted this was not a CARES Act funded item. He discussed the purchase of a bariatric cot, ramp and wench system in the amount of \$8,439 through TransSafe to have the equipment reconfigured and mounted into the new ambulance.

Chief Kelly provided a summary of projects being considered for proposal to purchase under the CARES Act funding that he, Mr. Wright and Ms. Flanigan have been working on together. He stated that some of the water fountains in Township buildings are the newer touchless type for filling water bottles. He noted older styled fountains are bagged over and not being utilized right now. It is being reviewed for proposal to replace and install bottle fill stations where old fountains exist.

Chief Kelly reviewed another potential CARES Act funded project would be the purchase of HEPA air filtration units. He stated that improved air exchange and quality is a focus and noted the example of multiple people in an area at one time, like bunk rooms. He stated these are a few of the projects being considered and they are also being judicious in what is brought forward.

Ms. Flanigan presented the next step in the budgetary process and the County has provided an estimate of the Township's tax levies. A resolution is required to be passed accepting the amounts and rates as determined by the county auditor by October 1. She shared last year the estimate was \$20.7 million and it is a 1.6% increase at \$21 million.

Mr. Tracy made a motion to adopt Resolution 2020-26 a resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor and dispensing with the second reading, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright presented a request to set trick or treat hours in Miami Township in response to calls received from residents. Mr. Tracy noted that some states have postponed or cancelled trick or treating, and the state makes that decision.

Mr. Schultz made a motion to set Trick or Treat for October 31st from 6:00 p.m. to 8:00 p.m., seconded by Mr. Tracy with all voting "AYE".

Ms. Thibodeau presented ideas to the Board for upcoming holiday activities in lieu of the traditional fall events and holiday parade which have been cancelled due to COVID-19. Two projects were proposed—a holiday lights contest for residents to decorate their homes (and businesses) and a Light Up the Leming House drive-by holiday event. The ideas were well-received by the Board and Ms. Thibodeau will move forward with event coordination.

Mr. Wright advised of the updated Concepts B and D for the State Route 28 overpass which were selected by the Board at its August Business Meeting and prepared by Barge Designs. This is a project in concert with ODOT's major rehabilitation of the bridge. He reviewed the variations in each concept with the Board and noted Concept D has not been done in Ohio and would achieve the Board's desire to have a unique and memorable overpass. He shared that an outline of the letters in 'Miami' was requested for Barge to add to help highlight those individual letters.

Mr. Wright stated a meeting would be held with Barge to further develop Concept D with the outline of the lettering. Additional good news is Barge has had further discussions with fabrication companies who would bid on all or components of this project. The estimate is now under \$180,000, which is approximately 60% less than the initial estimate. ODOT approved

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lighting is also being explored at least for the sign portion. He stated he would make these refinements and bring the final design back to the Board with the related costs.

Ms. Flanigan presented proposed supplemental appropriations based on the second funding of the CARES Act dollars the Township received. She added there is an additional \$200 to transfer to fund 5140 due to a tax rate change. She next reviewed the October 15th deadline related to CARES Act spending and the task of monies not spent being returned.

Mr. Tracy made a motion to adopt Resolution 2020-27 a Resolution to Amend Appropriations for current expenses and other expenditures of Miami Township, State of Ohio, during the fiscal year ending December 31, 2020 and declaring an emergency, seconded by Mr. Schultz with all voting "AYE".

Public Comment: None.

Executive Session: Mr. Schultz made a motion to go into executive session to consider confidential information related to personal financial statements of an applicant for economic development assistance or negotiations with other political subdivisions respecting requests for economic development assistance that involves public infrastructure improvements and that it is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project pursuant to Section 121.22(G)(8) of the Ohio Revised Code; and

to consider the compensation of a public employee or official, pursuant to Section 121.22(G)(1) of the Ohio Revised Code; and

to conference with counsel related to pending or imminent litigation, pursuant to Section 121.22(G)(3) of the Ohio Revised Code, seconded by Mr. Tracy with all voting "AYE".

Mr. Schultz made a motion to come out of executive session, seconded by Mr. Tracy, with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 10:15 a.m.

ATTEST:


Eric C. Ferry, Fiscal Officer


Mary Makley Wolff, Vice Chairperson