

**DIRECTIVE 71.1**  
**PROCESSING AND TEMPORARY DETENTION**  
**AUTHORIZATION**

<b>Issue Date: 06/20/2025</b>	<b>By Order of Chief of Police</b>
<b>Rescinds: (Issue 05/20/2020)</b> <b>Pages: 2</b>	<b>CALEA Standards</b> <b>Referenced: 71.1.1</b>
	<b>Review: March 2026</b>

**This directive consists of the following sections:**

**[71.1.1 Designated Rooms or Areas](#)**

**POLICY AND PROCEDURE:**

Detainee holding is for the processing or testing of prisoners who are going to be held at the police department building for a short period of time and before booking them into the appropriate detention facility. Daily police operations are often unpredictable, and it is necessary to designate locations to be utilized. Officers shall always keep their detainees under continual supervision and control.

**[71.1.1. Designated Rooms or Areas](#)**

The Miami Township Police Department does not operate any temporary holding facilities, temporary detention rooms or any incarceration facilities. All detainees requiring incarceration are transported to the Clermont County Jail or the Clermont County Juvenile Detention Facility.

Officers of the Department do transport and hold detainees for arrest and processing purposes for short periods of time at the Miami Township Police Department. This is done only for the purposes of identification, arrest or warrant processing, interview and interrogation, or OVI testing. These tasks are carried out in the detainee processing/testing area or the interview room(s) of the police department. These areas are not temporary holding areas and detainees may be kept on station only as long as necessary to complete detainee processing and/or testing and in no event shall a detainee be kept in the Miami Township Police Department for processing and/or testing longer than the actual amount of time required to do so.

The shift supervisor shall also bear responsibility for ensuring that detainees are supervised and processed according to this directive.

In the event the actions or behavior of a detainee poses a danger to him/her, other personnel or poses an escape risk, the detainee will be immediately transported to the appropriate detention facility for all arrest processing.