

DIRECTIVE 81.3

COMMUNICATIONS FACILITIES AND EQUIPMENT

| | |
|-------------------------------------|--|
| Issue Date: 06/20/2025 | By Order of Chief of Police |
| Rescinds: (Issue 05/22/2020) | CALEA Standards |
| Pages: 2 | Referenced: 81.3.1; 81.3.2; 81.3.3 & 81.3.4 |
| | Review: March 2026 |

This directive consists of the following sections:

81.3.1 Communication Center Security

81.3.2 Alternate Power Source

81.3.3 Mobile/Portable Radios

POLICY & PROCEDURE:

The basic function of the Clermont County Department of Public Safety Services (CDPSS) is to satisfy the immediate information needs of the Miami Township Police Department in the course of its normal daily activities and during emergencies. The capability to maintain communications in all emergency situations dictates that security measures be implemented to protect communications personnel, facilities and equipment.

81.3.1 Communication Center Security

Security measures for the CDPSS are:

Limit Access to Authorized Personnel

Access to the CDPSS facility shall be limited to those persons who work in the facility and to other specifically authorized to enter the facility.

Miami Township Police personnel shall enter the facility as required in the performance of their duties or as requested by a CDPSS supervisor. Miami Township Police personnel shall obey all rules and regulations pertaining to visitors of the facility.

Protect Equipment

The CDPSS provides and maintains protective measures to provide security for equipment and personnel to include: Bullet resistant materials in areas of public access, video monitoring of the building and restricting access to authorized personnel.

Provide for Backup Resources

The CDPSS provides backup equipment, alternate repeater sites and power sources to guard against a total failure of the dispatching network due to a localized emergency or occurrence.

Provide Security for Transmission Lines, Antennas and Power Sources

The CDPSS provides and maintains protective measures to provide security for transmission lines, antennas and power sources.

81.3.2 Alternate Power Source

CDPSS maintains an alternate source of electrical power that is sufficient to ensure continued operation of emergency communication equipment in the event of the failure of the primary power source.

CDPSS will maintain at least a monthly inspection and test of the alternate power source and test or operate under full load at least once a year. Upon request CDPSS will provide written documentation of such inspections and tests to the Miami Township Police Department.

Telephone System

It is the policy of the CDPSS to maintain separate phone systems for receiving emergency and non-emergency telephone calls.

The CDPSS maintains a telephone service to receive the administrative lines, to receive any telephone calls of administrative, business or personal nature.

The CDPSS will also maintain a separate telephone service for the Public Safety Answering Point to receive all emergency telephone calls, 911 and 10-digit lines, which are answered in the operations room and are taped on a 24-hour basis.

81.3.3 Mobile/Portable Radios

Radio communications will be provided by department mobile and/or portable radio equipment that shall be capable of multi-channel, two-way operation on designated joint public safety frequencies.