

RECORD OF PROCEEDINGS

Minutes of **MIAMI TOWNSHIP BOARD OF TRUSTEES BUSINESS MEETING** Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

May 17, 2022

Held _____ 20_____

The Miami Township Board of Trustees met in a regular session on Tuesday, May 17, 2022, at 7:00 p.m. at the Miami Township Civic Center. Chairperson Schulte called the meeting to order and led the Pledge of Allegiance.

Mr. Ferry called the roll. Attending were Mark Schulte and Mary Makley Wolff.

Ms. Wolff made a motion to approve the April 13, 2022, zoning public hearing minutes, the April 19, 2022, Business Meeting minutes and the May 10, 2022, Work Session minutes, seconded by Mr. Schulte and the motion carried.

Special Presentations

Mr. Schulte thanked our safety services departments and read proclamations for Emergency Medical Services Week and Police Week, May 15-21, 2022.

Department Reports

A representative of each department presented a report of activities for the month of April 2022.

New Business

Ms. Wolff made a motion to pay the bills of the township 249 checks numbered 141735 to 141983, and 42 electronic payments numbered 2465 to 2506 for the total amount of \$1,196,413.38 plus payroll and payroll taxes for the check dates 4/22/2022 in the amount of \$303,420.37 and 5/6/2022 in the amount of \$293,682.99.

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$98,283.46. Ms. Wolff made a motion to adopt Resolution 2022-15 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$98,283.46 and dispensing with the second reading, seconded by Mr. Schulte with all voting "AYE."

Personnel

Mr. Wright recommended the following personnel items:

Make final offers of full-time employment to FF/Medic Kaitlynn Lanham effective June 12th and FF/Medic Nicholas Flerlage effective June 13th.

Make conditional offers of part-time employment to FF/EMTs Anthony Addison, Amari Talley, and Kaylob Sales so they may continue with our career hiring process.

Make final offers of employment for the following part-time Summer Camp employees: Sam Crane for Recreation Assistant at \$9.50 per hour, Lyndon Williams for Recreation Assistant at \$9.50 per hour and Sarah Wanamaker for Recreation Assistant at \$9.50 per hour.

Make a conditional offer of employment to Robin Finn for the part-time Recreation/ Special Event-Front Desk Assistant at \$14 per hour.

Make a final offer to David Pegg for the Facilities Maintenance Position at \$20 per hour with a start date of May 18, 2022.

Ms. Wolff made a motion to approve the personnel items as presented, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright advised that Chief Kelly is requesting video cameras to be installed at each of the four fire stations to improve the overall security of these facilities that are considered "critical infrastructure." Kraft Electric has provided the attached quote to completely outfit all four (4) fire stations with a full security and monitoring system that will be capable of storing video

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Held ~~data for a cost not to exceed \$26,000. This cost includes all the hardware, software, labor and some additional consideration for any necessary permits that would be required for this project.~~

Ms. Wolff made a motion to approve the purchase of Video Camera Security Systems, installation and any necessary permits for each of the four fire stations from Kraft Electric at a cost not to exceed \$26,000, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright advised that Chief Kelly is requesting approval to purchase nine (9) new Thermal Imaging Cameras (TICs) for our fleet to be able to outfit the riding positions that currently do not have one assigned to them in the amount of \$11,740. We have utilized TICs for many years now on all of our fire apparatus but due to the cost of these devices early on, we decided to only use one for the company officer's riding position. The technology platform and cost has improved so much over the last few years to the point where it is now affordable to add additional units to our fleet to be able to benefit from each member of the crew having one when they enter into a smoke-filled fire environment.

Ms. Wolff made a motion to authorize the purchase of nine (9) Thermal Imaging Cameras through First In, Last Out Fire Equipment, LLC for an amount not to exceed \$11,740, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright advised that Chief Kelly is requesting approval to purchase two (2) replacement boat motors as part our five-year vehicle replacement and maintenance plan. We currently have one (1) complete motor for Boat 27 that was purchased when Rescue 27 and Boat 27 were put into service in 2016. This motor has had extensive repair and maintenance as recently as 2021. We were informed at that time by the service provider that parts were no longer going to be available for the Evinrude motor that we were using and that it was in our best interest to look for a replacement motor.

Ms. Wolff made a motion to authorize the purchase two complete Mercury Marine boat motors from Cabela's in an amount not to exceed \$8,954, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright advised that Mr. Musselman has budgeted for the purchase a new Freightliner Cab and Chassis to be upfitted and utilized as a primary salt truck. This truck will replace Truck 5M-12 which is on the current surplus list because it has lost an injector and is inoperable and not worth repairing. We budgeted \$175,000 for this purchase. The cab and chassis portion of the vehicle was ordered in January. It has a September build date. The original price of the cab and chassis was \$89,209. Daimler America has issued a surcharge on any un-built cab and chassis of \$3,800 bringing the total for the cab and chassis to \$93,009. This leaves \$81,991 for the upfit. Material costs for the upfit portion of the truck have risen dramatically. The current cost for the upfit is \$111,918.00 up from last year's price of \$98,000. These are state term prices (Sourcewell Contract). This leaves a remaining \$29,927 which we will need to fund from Road and Bridge Capital Improvements. K.E. Rose provided this quote and they have been the only supplier for several years and have an excellent track record for providing us with good equipment.

Ms. Wolff made a motion to contract with K.E. Rose to provide labor and materials per the attached quote for the upfit of a Township provided Freightliner Cab and Chassis in the amount of \$111,918.00, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright advised there are a number of vehicles at the Service Department that they have failed to dispose of after having a few of them declared surplus. While discussing our latest truck upfit with K.E. Rose, they came to our department to review the trucks we have onsite and made us an offer to take them all off our hands for what appears to be a good price of \$17,500 (trade in value). Also included for disposal are obsolete radios and hose sections from the fire department.

Ms. Wolff made a motion to allow for the trade-in of the listed surplus vehicles to K.E. Rose or \$17,500 which will be issued as a credit toward the upfit of our new salt truck (being performed by K.E. Rose) seconded by Mr. Schulte and all voted "AYE."

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Mr. Wright advised that Mr. Musselman has received many requests for a columbarium addition to Evergreen Cemetery. He has received 2 quotes that include installation on a footer that we provide. These are based on a 48 niche (24 front and back). They are as follows: Riverview Monuments \$16,500 Georgetown Marble & Granite \$17,900 We also received a quote from Mathews Granite. Their quote is for \$9,411.60 + \$1,755 (est.) for shipping. This is an estimated total of \$11,166.60. That is a significant cost savings, but we would have to find someone to install this for us which would require this being handled multiple times between delivery and final installation and this is a concern.

Ms. Wolff made a motion to purchase a 48-niche columbarium with installation from Riverview Monuments in an amount not to exceed \$16,500, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright presented geotechnical engineering proposals for two landslide projects that we are receiving grants from the OPWC to repair. We are currently working on the engineering reconnaissance and design before we can bid out the construction components. With landslide repairs, it is necessary to have geotechnical services performed prior to the final design. S&ME is a geotechnical firm that is being used by the Clermont County Engineer's Office to perform their geotechnical engineering and Mr. Musselman and I solicited the scope of work and pricing for S&ME to perform the work for our two projects. The work would include them bringing in a very large drill rig to take numerous core samples from each project site as part of the analysis for design. They have quoted us pricing of \$12,800 for their services for the Redbird project and \$11,100 for the Sugar Camp Road project. This is very fair given the expensive machinery and time involved for the work. The County Engineer has agreed to take the geotechnical report and design from S&ME and finish the design specs in-house for a cost savings for us.

Ms. Wolff made a motion to enter into a contract for geotechnical engineering services with S&ME for Redbird Road in the amount of \$12,800 and Sugar Camp Road in the amount of \$11,100. Seconded by Mr. Schulte and all voted "AYE."

Mr. Wright presented information on updating the contract for service with the Loveland Fire Department for township properties located on O'Bannonville Road. Now that almost all of the Grail property has been annexed into the City of Loveland for the purposes of supplying utilities for new development, it is necessary to discuss revising our contract with LSF. The tentative agreement we are discussing with LSF is to have the contract amount be equal to the total Fire and EMS levy funds collected from the five single family homes in Miami Township on O'Bannon Road. This seems fair, equitable and easy to track and emit. The cost for 2022 is estimated to be \$3,545.31. Law Director Braun and I will coordinate revisions to the current contract with Chief Ott Huber of the Loveland Symmes Fire Department.

Ms. Wolff made a motion to authorize the Township Administrator to execute a renewal contract with Loveland-Symmes Fire Department to facilitate automatic aid coverage along O'Bannonville Road, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright advised that Mr. Elliff has identified four properties that he is requesting be declared a public nuisance so that the township can have them abated. The Township will notify the property owners and any lien holders of the action, giving them an opportunity to remedy the problem before the contractor begins work.

Ms. Wolff made a motion to adopt Resolution 2022-17 authorizing the abatement, control or removal of vegetation, garbage, rubbish or debris at 5692 E Day Circle, 5680 Mellie Avenue, 5761 Lynn Clara Drive and 1378 Linden Creek Drive and declaring them a public nuisance, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright presented information on The American Rescue Plan Act adopted in 2021 that provided federal funds to be sent to state and local governments to provide funding to assist with loss revenue as well as new public initiatives and improvements from the COVID pandemic. The U.S. Treasury issued a Final Rule that declared that for local jurisdictions to

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have an option to adopt a standard allowance for loss revenue if the local government is to receive less than \$10 million of ARPA funds. Miami Township is in that category.

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Held ~~The Final Rule included categories of eligible and ineligible expenses on which ARPA funds may be used. It is in Miami Township's best interest to adopt the standard allowance for calculating loss and revenue purposes of its ARPA funds.~~ ⁷⁰

Ms. Wolff made a motion to adopt Resolution 2022-18, a resolution designating funds distributed to Miami Township, Clermont County, Ohio from the American Rescue Plan Act of 2021 as lost revenue due to the public health emergency utilizing the standard allowance and authorizing the use of the funds for government services, seconded by Mr. Schulte and all voted "AYE."

The State of Ohio established the OneOhio Recovery Foundation to improve the prevention, treatment and recovery support services for dealing with additions to opioids and the traumatic impact that addiction has on communities. The Foundation was established to distribute a portion of the settlement funds from the drug manufacturers and distributors to communities. The Foundation will be guided by a Board that will consist of 29 members, with some members representing nonmetropolitan regions. Clermont County is located in Region 14.

The Board of County Commissioners office has asked all townships in the County to pass a Resolution to approve the selected candidates for our region of the Statewide Foundation Board. Ms. Wolff knows and has worked with both of the representatives and is glad to see them speak on our behalf at the OneOhio Recovery Foundation board.

Ms. Wolff made a motion to adopt Resolution 2022-19, a Resolution appointing Initial Region 14 Representative and Alternate Representative to the OneOhio Recovery Foundation, Inc. Board, seconded by Mr. Schulte and all voted "AYE."

Mr. Braun noted that we have been in negotiations with the Local Fire Union #3768 since October 2021 and believes they have improved the provisions and have reached an agreement as it comes to compensation.

Ms. Wolff made a motion to accept the changes to the collective bargaining agreement as negotiated by the Township Administration, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright advised that each year the OKI Regional Council of Governments requires each participating agency to appoint a representative and alternate to serve on the Intermodal Coordinating Committee (ICC) of the Ohio-Kentucky-Indiana Regional Council of Governments. Townships with populations greater than 40,000 receive a seat on the ICC.

This is an advisory committee to the OKI Board of Directors. I am the ICC representative for the Clermont County TID, so we need to again appoint a different staff person to the ICC. The representative and alternate will serve from July 1, 2022 – June 30, 2023. Mr. Elliff has been our representative for the past three years and has a solid attendance record.

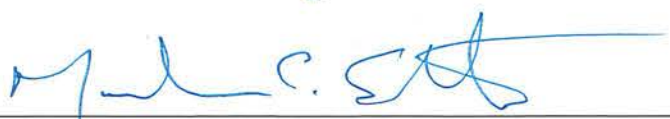
Ms. Wolff made a motion to appoint Brian Elliff as the primary representative for Miami Township and Jamie Kreindler as the alternate for Miami Township to the Intermodal Coordinating Committee for the Ohio-Kentucky-Indiana Regional Council of Governments, seconded by Mr. Schulte and all voted "AYE."

PUBLIC COMMENTS: None

The meeting was adjourned at 8:45 pm.

ATTEST:


Eric C. Ferry, Fiscal Officer


Mark C. Schulte, Chariman