

RECORD OF PROCEEDINGS

Minutes MIAMI TOWNSHIP BOARD OF TRUSTEES REGULAR BUSINESS MEETING Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

August 16, 2022

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The Miami Township Board of Trustees met in regular session on Tuesday, August 16, 2022, at 7:00 p.m. at the Miami Township Civic Center. Chairperson Schulte called the meeting to order and led the Pledge of Allegiance.

Mr. Ferry called the roll, attending were Mark Schulte and Ken Tracy.

Mr. Tracy made a motion to approve the minutes of the July 19, 2022 public hearing and August 8, 2022, Trustee Work Session, seconded by Mr. Schulte and all voted "AYE."

Mr. Schulte announced a Life Saving Award to be presented by Chief Mills. Sgt. Keith Bullock, Ryan Reece and Tim Brinker were called to the front. Chief Mills noted that mental health is taken very seriously in their department and the officers are trained and retrained. On July 19, 2022 shortly after midnight a distraught male called 911 threatening to commit suicide off the Wards Corner Bridge. The male was on the outside of the chain link fence and heavily intoxicated. The officers shut the highway down and negotiated with the male for over 40 minutes and used their crisis intervention training to talk the man down to safety. They immediately connected him with emergency services and long-term community resources.

Nathaniel Fisher, Nicholas Mills, Andrew Ryan and Craig Heintzelman were called to the podium for a swearing in ceremony as our newest police officers. Chief Mills explained that family commitment and support is very important to any public safety officer, so families are called to join them when swearing in. All were sworn in by Law Director Mr. Braun and Chief Mills officially introduced them as officers.

Mr. Schulte opened the Public Hearing for the Estates of Belle Meade, Lots 1-17 Street Lighting District. The application was submitted by Whiteway LLC. Mr. Wright presented the application for the new street lighting district. The creation of a lighting district will allow for the capital costs and the monthly lighting costs to be assessed to the property taxes of those residents.

Mr. Tracy made a motion to establish a street lighting district for the Estates of Belle Meade, Lots 1-17, seconded by Mr. Schulte and all voted "AYE."

Mr. Schulte opened the Records Commission meeting with a request to dispose of various records from Law Director's office dated 1998-2005.

Mr. Tracy made a motion to approve a disposal request for records from the Law Director's office dated 1998-2005, seconded by Mr. Schulte and all voted "AYE."

Monthly reports were presented by each of the Department Heads. Mr. Wright added that Energy Alliances was able to secure a contract with AEP for the Township natural gas aggregation program at a rate of .839 per ccf as opposed to the higher rate of .977 per ccf as offered by Duke Energy. This contract will cover two years and will be effective with the October meter readings. All township residents will be receiving a letter with additional information from the supplier. There is no charge by AEP or the Township for switching to this provider, but you may incur costs from your current supplier for moving away from their service. If you have questions, you can contact Energy Alliances directly at 513.794.5555.

Mr. Tracy made a motion to pay the bills of the Township: 247 checks numbered 142341 to 142587, and 39 electronic payments numbered 2580 to 2618 for the total amount of \$1,296,663.24 plus payroll and payroll taxes for the check dates 7/15/2022 and 7/29/2022 in the amount of \$335,140.48 and \$354,629.13 respectively, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright presented a resolution for the need of a Then & Now certificate. Mr. Tracy made a motion to adopt Resolution 2022-27 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$13,302.87, seconded by Mr. Schulte, and all voted "AYE."

Mr. Wright presented the following personnel actions:

Fire/EMS department:

Extend conditional offers of full-time employment to FF/EMTs Stephen Bischoff and Joel Wurdeman so they may continue with our career hiring process.

Grant a final offer of volunteer employment to Nicole Phillips effective August 21st.

Accept the resignation of full-time employee Ian Torok effective August 10th.

From the Police Department:

I am recommending the Board of Trustees grant employment to Nathaniel W. Fisher, Nicolas J. Mills and Andrew M. Ryan for the position of full-time police officer, with an eighteen-month probationary period, at a pay rate of \$32.64 per hour with a starting date of August 17, 2022. The new hires are to replace vacant positions.

I am also requesting the Board of Trustees grant employment to Robert Craig Heintzelman for the position of auxiliary Police Officer as a volunteer. Officer Heintzelman brings his partners Gator, a Certified Patrol Dog and Paisley, a Certified Patrol Dog and Certified Bomb Dog.

Administration

Accept the resignation of Mia Garcia from the Multimedia Intern position.

Mr. Tracy made a motion to accept the personnel actions as presented, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright presented information on OneOhio Region 14 which was created pursuant to The One Ohio Memorandum of Understanding and upon input of Local Governments throughout the region of Butler, Clark, Clermont, Clinton, Greene, Madison, and Warren counties. The OneOhio MOU provides a mechanism for distribution of opioid funds and outlines how funds can be used.

Pursuant to the OneOhio MOU: Each region shall create their own governance structure, so it ensures all Local Governments have input and equitable representation regarding regional decisions including representation on the board and selection of projects to be funded from the region's "Regional Share." The MOU further provides "Regions shall have the responsibility to make submissions regarding the allocation of funds to projects that will equitably serve the needs of the entire Region."

Mr. Tracy made a motion to adopt Resolution 2022-28 a resolution authorizing participation in Region 14 Governance Structure under the OneOhio Memorandum of Understanding. Seconded by Mr. Schulte and all voted "AYE."

Mr. Wright presented a proposal from Chief Kelly, his Labor Management Committee and the Executive Board of Local #3768 to consider reclassifying the position of "Shift Captain" in his department to that of "Battalion Chief." The timing for this change is good given that two of three existing Shift Captains retired within the last month. The position of Shift Captain was created during the merger in the early 1990's and reflected supervisory positions at that time in the fire service. Subsequently, the fire service has worked hard to continually professionalize the industry and has grown to include more of an "all-hazards" approach to incident management. In today's service, roughly 85% of our calls are EMS-based and have virtually nothing to do with managing fires.

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Collectively, we believe now is the time to reclassify our Shift Captains to Battalion Chiefs and alter the job description to reflect the duties that position is responsible for, namely things like scheduling, payroll, personnel management, employee recruitment and development, and a host of other things that work to assist us with the continuous improvement and professionalization of our department.

We are proposing the adoption of the revised job description that is attached for the position of Battalion Chief. This position will remain a part of the Collective Bargaining Agreement as a nonexempt position and will be a "paper title" change that is agreed to in a MOU that will be developed with the assistance of our legal counsel. The position of "Shift Captain" will then change to "Battalion Chief" in the CBA and will have all the current rights and benefits that are afforded to the Shift Captains transferred to the new title. There will be no other changes to rights or benefits under this agreement and anyone currently holding the title of Shift Captain will automatically change to that of Battalion Chief. This would only apply to Capt. Steve Monterosso. Anyone else hired into one of these roles will be appointed to the rank of Battalion Chief.

Mr. Tracy made a motion to accept the revised job description and paper title transfer of Shift Captain to Battalion Chief through an MOU that is to be developed shortly. Seconded by Mr. Schulte and all voted "AYE."

Chief Kelly is requesting approval to move forward with the next phase of our facility assessment program for Station 27. As you know, we previously partnered with MSA Design in 2020 and 2021 to review the site conditions for the possibility of remodeling and expanding the current footprint of Station 27 versus a full replacement of that station as part of our overall facility planning program. Three of our existing stations are over 30 years old now and Station 27 is the one that requires the most attention currently based on the needs of the area they serve. We are currently working with Clermont County Water Resources to partner on the project to gain access to sanitary sewer at that location and abandon our failing septic system. That project is almost ready to go out to bid.

The next phase for the facility assessment would be to perform a full review of the structural, mechanical, electrical, and plumbing components of the existing facility to see what options we might have with a remodel/expansion versus a complete tear down and replacement. MSA Design has worked to secure a team of experts who can perform these assessments for us and who can make recommendations that we can use for our decision-making process in the next year or two regarding this station.

MSA Design has provided a quote for \$15,000.00 to perform this detailed assessment of Station 27 and make formal recommendations to the Township for the options as we look to make improvements to that facility. These fees would be eligible to be covered by existing ARPA funds that can be used for infrastructure improvements.

Mr. Tracy made a motion to approve the facility assessment of Station 27 to be performed by MSA Design in an amount not to exceed \$15,000. Seconded by Mr. Schulte and all voted "AYE"

Mr. Wright presented information from neighboring communities for niches in their columbariums. Mr. Musselman prepared a pricing schedule for Evergreen Cemetery Columbarium that will be competitive.

Mr. Tracy made a motion to set the niche pricing for the Evergreen Cemetery Columbarium to the proposed rates, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright presented the bids for road salt the were received as part of our membership in the Southwest Ohio Purchasers for Government (SWOP4G).

This year's pricing went up dramatically. Last year we were at \$63.42 per ton from Compass

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Minerals. We received two quotes this year:

Compass Minerals- \$90.97

Cargill- \$104.76

The best price was submitted by Compass Minerals. There is an option for a two-year contract with Compass, but the price goes up \$7.00 per ton so I do not recommend we accept the two-year deal. We need to purchase 3,500 tons of salt to stock up before winter arrives and have some remaining to re-fill next spring.

Out of the many neighboring communities (including the County) included in this bid, two received the same price, all others received a higher price. The bid tab sheet is attached.

Mr. Tracy made a motion to contract with Compass Minerals to provide and deliver highway deicing salt for the price of \$90.97 per ton for the 2022/2023 winter season. Seconded by Mr. Schulte and all voted "AYE."

Mr. Wright noted that during the 2022 Budget meeting while discussing air duct cleaning for one of our buildings, the Board directed staff to seek quotes to have all of our occupied buildings completed. The work would include having an air duct cleaning service improve indoor air quality by removing dirt, dust and debris from our HVAC systems.

We collected three competing bids for air duct cleaning at all the Miami Township buildings, which includes four fire stations, the workout facility, the police station and training center, the Service Department building, and the Civic Center. The three competing bids are: Teasdale Fenton \$27,858, Ductz \$70,400, and Champion \$33,270. As discussed, the use of American Rescue Plan Act funds is eligible for this project.

We recommend the air duct cleaning services through Teasdale Fenton will include multiple trucks to expedite the cleaning. The civic center and police station will take multiple days to clean while the other buildings can be completed in one day.

Mr. Tracy made a motion to approve air duct cleaning at all of the Miami Township buildings by Teasdale Fenton in an amount not to exceed \$27,858.00.

Mr. Wright is requesting approval for Township Planner, Jamie Kreindler to attend the American Planning Associations' OKI regional planning conference to be held in Louisville Ky, September 28-30, 2022.

Mr. Tracy made a motion authorizing out of township travel for Township Planner, Jamie Kreindler to the OKI Regional Planning Conference in Louisville, KY at a cost not to exceed \$1,064.21. Seconded by Mr. Schulte and all voted "AYE."

Mr. Wright requested that the following property be declared a public nuisance which allows for a contractor to be hired to provide for the abatement of violations. The township will notify the property owners and any lien holders of the action giving them an opportunity to remedy the problem before the contractor begins work.

ADDRESS
6101 Ring Ln

PARCEL ID#
184025A019.

Mr. Tracy made a motion to adopt Resolution 2022-29 authorizing the abatement, control or removal of vegetation, garbage, rubbish or debris and declaring the property at 6101 Ring Lane (Parcel ID #184025A019,) a public nuisance. Seconded by Mr. Schulte and all voted "AYE."

The Police and Administration Departments have requested permission to dispose of surplus equipment that is no longer of value to their operations. They intend to dispose of these items

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by internet auction on GovDeals or dispose of them properly if there are no winning bidders. Items that are broken or have no value will be recycled or disposed of properly.

Mr. Tracy a motion to adopt Resolution 2022-30 a resolution authorizing the disposal of surplus property and authorizing the sale of unneeded or obsolescent personal property no longer necessary for Township use by internet auction pursuant to Section 505.10 of the Ohio Revised Code and dispensing with the second reading.

Mr. Wright noted that as part of the ongoing review of our street lighting districts, legislation is required to amend the assessments of several districts to align with the annual costs of paying the monthly utility bills to Duke Energy.

Mr. Tracy made a motion to adopt Resolution 2022-31 a resolution adjusting and certifying the assessments of various street lighting districts in Miami Township. Seconded by Mr. Schulte and all voted "AYE."

There being no further business to come before the Board, the meeting was adjourned at 8:10 p.m.

ATTEST:


Eric C. Ferry, Fiscal Officer


Mark C. Schulte, Chairperson

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