

RECORD OF PROCEEDINGS

Minutes of MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held September 11, 2023 20

The Miami Township Board of Trustees met in a work session on Monday, September 11, 2023, at 7:00 p.m. at the Miami Township Civic Center. Vice-Chairperson Wolff called the meeting to order and led the Pledge of Allegiance.

Mr. Ferry called the roll. Attending were Mark Schulte and Mary Makley Wolff.

Mr. Wright recommended the following actions for personnel:

Recreation

Accept the resignation of camp leader, Cheryl Hallquist, effective August 31, 2023.

Administration

Make a final offer of employment to Jan Wulker for the position of part-time Front Desk Assistant effective September 12, 2023 with the hourly rate of \$17.50.

Make a final offer of employment to Brenda Lovich for the position of part-time Front Desk Assistant effective September 12, 2023 with the hourly rate of \$17.50.

Fire Department

Accept the resignation of full-time Firefighter/EMT Jonathan Swiecki effective August 25, 2023.

Accept the resignation of part-time Firefighter/EMT Molly-Anne Novak effective August 31, 2023.

Mr. Schulte made a motion to accept the personnel actions as stated, seconded by Ms. Wolff and all voted "AYE."

Mr. Wright presented updated information on the Maimi Riverview Park Courts Reconstruction project. Due to safety concerns, earlier this summer we had to close the basketball and tennis courts at Miami Riverview Park. A lack of soil stabilization and a large amount of shifting under the courts caused significant cracks in both courts. We believe that when the courts were installed nearly 25 years ago, the original design and reconnaissance did not include soil samples. We engaged the engineers at Prodigy Building Solutions to perform soil samples to have a clearer understanding. Soil samples show that the area is river run due to its proximity to the Little Miami River.

It is evident that to have a proper solution to the courts, soil should be removed and proper compaction needs to be done to stabilize the area for new courts. Additionally, some storm work adjacent to the courts is necessary to have rainwater flow away from this area.

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Residents in that vicinity who are pickleball enthusiasts have also asked the Township to consider the rebuilt tennis court to be painted and striped to be dual purpose and accommodate two pickleball courts on top of the tennis court. They have also requested that new, additional pickleball courts be built at that area to increase the number of courts available in the northern area of the Township.

Since there is a significant amount of work to be done, the Board may want to consider completing this in two phases. Phase I could include the subgrade and compaction work for the rebuilt basketball court, tennis court and fencing. That phase of subgrade and compaction work could include the preparation to accommodate four future pickleball courts and concrete pad for a future shelter or sun shade. Phase II could include the construction of the new pickleball courts, the shelter or shade and the fencing for the additional courts. Phase II could be completed when additional funding is available.

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Mr. Musselman presented the following bids for pavilion and gazebo roof replacements. The original budgeted amount was for \$20,000 for Miami Meadows Park. He was also hoping to replace the pavilion roof at Community Park as well, but the total bids came in over budget.

At Your Service	\$25,805.02
Miami Meadows	\$14,114.40 (includes 2 small gazebos)
Community Park	\$ 9,538.40
 Deer Park Roofing	 \$28,550.00 (both lumped together)

If the Board approves, we can spend the additional \$5,805.02 and replace both Miami Meadows and Community Park pavilion roofs or stay within our anticipated budget and only perform the work at Miami Meadows.

Mr. Mussleman provided updates on the following projects:

- 2023 resurfacing is complete.
- Community Park Leming House deck replacement project is complete.
- Miami Township Civic Center water main project – Choice One intends to have the planning process (including review by Clermont County Water) completed by the end of this month at which time they will begin the bid process.
- The updates to the Miami Meadows Pickleball Courts will begin this week and expect to finish up in around two weeks.

There were no public comments.

There being no other business the meeting was adjourned at 7:31 p.m.

ATTEST:



 Eric Ferry, Fiscal Officer



 Mary Wolff, Vice-Chairperson