

RECORD OF PROCEEDINGS

Minutes of

MIAMI TOWNSHIP BOARD OF TRUSTEES

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held AUGUST 11, 2025 20

The Miami Township Board of Trustees met in special session on Monday, August 11, 2025, at 6:30 p.m. at the Miami Township Civic Center. Chairperson Mark Schulte called the meeting to order and led the Pledge of Allegiance.

ROLL

Mr. Eric Ferry called the roll. Attending were Trustees Mary Makley Wolff, Mark Schulte, Ken Tracy. Also present: Township Administrator Steve Kelly and Planning and Zoning Administrator Brian Elliff.

COMMON RULES OF CONDUCT

Waived.

CONTINUED HEARINGS

None.

PUBLIC HEARINGS

TEXT AMENDMENT (MTZR CH. 15, R-PUD) – CASE #596

Chairperson Schulte requested the Recommendation of the Zoning Commission in Case #596.

Mr. Elliff stated that the Zoning Commission had met July 7th, 2025, to hear Case #596 and had recommended the Board of Trustees approve text amendments to Miami Township Zoning Resolution (MTZR) Chapter 15, R-PUD as contained in Resolution 2025-32, which addresses recent changes to the process of posting public notices.

Chairperson Schulte requested the Explanation by the Planning and Zoning Administrator.

Mr. Elliff displayed the staff report on the case and recalled that the Board of Trustees had first approved a notification policy allowing staff to post notices on the Township website instead of in the newspaper in April of 2025, as a result of changes to the Ohio Revised Code (ORC) (House Bill 315). In light of these changes, Mr. Elliff stated that MTZR Chapter 15 now cites obsolete standards and must be revised.

According to Mr. Elliff, the Board of Trustees adopted Resolution 2025-32, a resolution accepting the proposed text changes in May of 2025, and reiterated to the Board that the Zoning Commission had reviewed and approved of the changes recommended by the Board.

Chairperson Schulte called for Public Comment, to which there was none, and asked for the Recommendation of the Planning and Zoning Administrator.


Mr. Elliff responded that staff recommends that the Board of Trustees adopt the recommendations of the Zoning Commission and accept the proposed text amendments to MTZR Chapter 15 as contained in Resolution 2025-32.

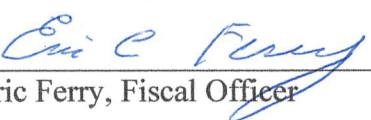
Mary Wolff made a motion to accept the revisions of MTZR Chapter 15 as contained in Resolution 2025-32. The motion was seconded by Mr. Tracy. All voted “AYE.”

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:38 p.m.

Respectfully Submitted,


Mark Schulte, Chair


Eric Ferry, Fiscal Officer