Board of Trustees
Mary Makley Wolff
Kendal A. Tracy
Mark C. Schulte

Fiscal Officer
Eric C. Ferry

Administrator
Public Safety Director
Stephen M. Kelly

Miami Township
Clermont County OH

Miami Township
6101 Meijer Drive • Milford, OH 45150-2189

Administration
513-248-3725
513-248-3730 (fax)
Community Development
513-248-3731
Service Department
513-248-3728
Police Department
513-248-3721
Fire & EMS
513-248-3700
Recreation
513-248-3727

RESOLUTION 2026-48

The Board of Trustees of Miami Township, Clermont County, Ohio met in regular session at the Miami Township Civic Center on November 9, 2026, with the following members present: Mark Schulte, Ken Tracy and Mary Makley Wolff.

A motion was made to adopt the following Resolution:

A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH CIVICA CMI FOR THE PURCHASE OF FINANCIAL ACCOUNTING SOFTWARE, DISPENSING WITH A SECOND READING, AND DECLARING AN EMERGENCY

WHEREAS, Miami Township, Clermont County, Ohio (the "Township") seeks to enter into an agreement with Civica CMI for the purchase of financial accounting software known as Civica Authority Finance.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Miami Township, Clermont County, Ohio as follows:

SECTION 1. The Board does hereby authorize the Township Administrator Administrator/Public Safety Director to enter into a written agreement with Civica CMI in the amount of $89,032.96 for the purchase of new financial accounting software (the "Agreement"). A copy of the Agreement is attached as Exhibit A and incorporated herein by reference.

SECTION 2: The Board does hereby dispense with the requirement that this Resolution be read on two separate days, pursuant to Section 504.10 of the Ohio Revised Code, and authorizes the adoption of this Resolution upon its first reading.

SECTION 3: This Resolution is hereby declared to be an emergency measure necessary for the preservation of the health, safety, welfare and morals of Miami Township specifically in order to allow for the software to be acquired immediately in time to be used prior to the start of the new fiscal year, and this legislation shall take effect immediately upon its passage by the affirmative vote of all members of the Board.

SECTION 4: That this Board hereby finds and determines that all formal actions relative to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5: This Resolution shall take effect at the earliest period allowed by law.

First Reading:	November 9, 2026
Second Reading:	Dispensed with
Effective:	November 9, 2026

Trustee WOLFF made the Motion and it was seconded by Schulte. On the roll call being called the vote resulted as follows:

Mr. Schulte	✓
Mr. Tracy	✓
Ms. Wolff	✓

Resolution 2026-48 was adopted November 9, 2026.

ATTEST:

Eric C Ferry

Eric C. Ferry, Fiscal Officer

APPROVED AS TO FORM:

Joseph J. Braun,

Township Law Director

CERTIFICATION OF FUNDS

I hereby certify that at the time of making of this certification the amount required to meet the obligations set forth in this Resolution has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrance.

Eric C. Ferry

Fiscal Officer, Miami Township

EXHIBIT A

CIVICA

52 Hillside Court
Englewood, OH 45322

Authority Finance w/ Requisition Routing

Miami Township

October 15, 2026

Maura Gray
maura.gray@miamitownshipoh.gov
513-248-3725

CIVICA

Hybrid Hosting - Authority Finance w/Requisition Routing Pricing:

Implementation	Year 1	Year 2	Year 3
$6,212.00	$8,400.00	$8,904.00	$9,438.24

Notes

* Implementation services will include the standard out of the box functionality. Any customized modules from the Customer's legacy software shall be quoted and charged separately outside of this Contract.

* Annual fees are required for all Civica software and provide for annual renewal of the software license and software updates. The annual fees also include remote technical software support and updates 8:00 AM to 5:00 PM Monday through Friday EST, except on scheduled Civica Holidays.

  Civica's Hybrid Hosting includes Cloud Server, SQL Licensing, nightly backups retained for 30 days, server patching, updates and security secure VPN. The VPN will be provided and maintained by Civica. Secure VPN uses 256-bit encryption over the internet and will not be available for use by anyone other than Civica staff.

* Civica Standard Terms & Conditions apply. Terms of payment are 100% due at invoice.

CIVICA

Authority Finance w/Requisition Routing Pricing:

Implementation	Year 1	Year 2	Year 3
$60,697.00	$13,723.96	$14,032.46	$14,356.39

Notes

* Implementation services will include Civica's standard Authority Finance functionality, which includes ACH Payment, Positive Pay and Purchase Card Interface. Requisition Routing is an "add-on" product that is included in the fees listed. These fees do not include non-standard services, custom enhancements, or modifications to the program listed. Any non-standard requests from the customer will require a change order addendum and additional costs may be incurred by the customer at the then current Civica daily rate.

* Annual fees are required for all Civica software and provide for annual renewal of the software license and software updates. The annual fees also include remote technical software support and updates 8:00 AM to 5:00 PM Monday through Friday EST, except on scheduled Civica Holidays.

* We have included our Gold data migration package which includes electronic data conversion from the existing Finance System, customer is responsible for contacting their vendor & requesting the data files in delimited format. Civica will complete the first pass of data mapping and conversion, customer is responsible to review the results for data validation and final approval, 3 rounds of data migrations, test conversion, parallel conversion, and final conversion for go-live.

Civica Standard Terms & Conditions apply. Terms of payment are 100% due at invoice.